

EIS Core Committee

October 24, 2011 Meeting Minutes

Attendees: Chien Shih, Cindy Castillo, Kathleen Moberg, Tom Roza, Drake Lewis, Suzanne Pfeiffer, Kurt Hueg, Bill Baldwin, Hector Quinonez, Paul Starer, Jerrick Woo and Kari Elliott (note taker).

1. Review Faculty Association Mandate Impact Statement:
 - Team agrees mandate will have negative impact on enrollment.
 - Students cannot get add codes for classes with STAFF as instructor until an instructor has been assigned.
 - Loss of enrollment will affect the budget.
 - Students and support staff will be impacted:
 - Need to show percentage of students who will give up, sections most affected and increase in man hours to support services.
 - Implement for one quarter to compare.
 - Cannot implement in Spring quarter – catch up quarter for numbers; will need to implement in Winter quarter.
 - Team decision is to implement in Winter quarter.
 - Team members will send comments or changes to impact statement to Chien to revise before sending out to Senior Staff.
 - A & R offices at colleges will send out a target announcement to students that add codes will be available from instructors the first day of class.
2. Backfill Dollar Allocation:
 - Shirley Treanor's request for overtime is approved; not working out of class.
 - HR/Payroll may withdraw request; staff too impacted to take on new projects (BDMS).
3. E-Transcript (CCCTrans) – implement or not?
 - Already done through credentials at no cost to District.
 - CCCTrans cost money & does not upload; would still have to print out and scan.
 - Does not flow directly into Banner.
4. Legacy Data Conversion:
 - Review survey results.
 - Meet in small groups to discuss what data needs to be converted.