

EIS Core Committee

October 4, 2010 Meeting Notes

Attendees: Chien Shih, Hector Quinonez, Drake Lewis, Carol Green, Tom Roza, Robin Lyssenko, Cindy Castillo, Kathleen Moberg, Tom Roza, Rich Schroeder and Kari Elliott (note taker).

1. Review Backfill Budget:
 - Update Student and Instructional Support.
 - Bring to Steering Committee.
2. ARGOS Training:
 - Training week of October 18th and November 8th.
 - Reserve 1 week in January for refresh training.
 - Need 3 report request by October 11th to give to consultant.
 - Training will focus on how to use ARGOS – write reports.
 - Security – super users.
 - Datablocks will be set up before training starts.
 - Hyperion reports will eventually be converted.
 - Chien will look into access to other reports available on ARGOS website.
3. BDMS Project Plan – 130 hours.
 - ETS working with Student to review converted data.
 - Platform ready by end of year.
 - Extraction routine ready by end of year.
 - June 30, 2011 – Go live.
 - Need evaluation/assessment of scanning equipment.
 - Individual & batch.
 - Colleges may want to consider scanning capabilities when replacing equipment.
4. Foundation Project Plan.
 - May 28, 2011 – Go Live.
5. CALB 8.3 and CALBHR 8.1 upgrade this weekend.
 - Shut down October 8th 7pm through October 10th noon.
 - Student, Payroll and Cashier available to test October 10th.
6. Benefit Interface Summit – October 5, 2010.
 - 1 rate district wide.
 - Discuss proposals.
 - Actual rates (changes tables).
 - Stay same (solve behind scenes).
 - Fixed dollar amount instead of percentage.
 - Bring recommendation to next Core meeting.
7. 3rd Party Interface – January 31, 2011.
 - ETS working on (W2s, 1098ts and 1099s).
 - Make available on line through MyPortal.
 - Also need to mail.
 - Looking at new vendor familiar with Banner.
8. CWID Issue.
 - Vendor becomes an employee and now has 2 IDs.
 - Meeting with Finance, Student and ETS to discuss.
9. Approvers.
 - Need process for when approvers change positions; if no approver assigned in Banner, student cannot see timecard.
 - Run report to identify open approver positions.