

EIS Core Committee

September 20, 2010 Meeting Notes

Attendees: Chien Shih, Hector Quinonez, Drake Lewis, Carol Green, Tom Roza, Robin Lyssenko, Kurt Hueg and Kari Elliott (note taker).

1. Student Fall Registration Go Live Update:
 - 36,500 students registered at both colleges.
 - Foothill had issues with add codes not working – has been resolved.
 - Add codes do not work before the first day of class; not all classes start on a Monday.
 - Financial Aid had issues with the Pell Grant & detail codes – has been resolved.
 - 1500-1800 concurrent Luminis sessions for first day of school.
 - 170-175 concurrent INB users between Noon and 4:00pm on Friday September 17, 2010.
 - Number of concurrent INB users increased to 230-260 for same time frame for first day of school.
 - Tom will look into breaking down into departments.
2. Backfill Dollar Request:
 - The request has been presented to Chancellor Staff by Fred Sherman.
 - Chancellor Staff asked for written justification for each request.
 - Format and sample of written justification is attached with this email.
 - Will bring justifications to next meeting for discussion and will present again to Chancellor Staff.
3. BDMS Implementation:
 - Chien presented BDMS Implementation Plan Phase I draft to committee.
 - Hershey contract runs out in September, but will extend it through June 30, 2011.
 - Most complete Hershey conversion to BDMS by June 30, 2011.
 - Platform for BDMS will be ready by the end of this year.
 - SGHE toolkit box will be ready by the end of this year.

Take Away Items:

1. Review backfill requests and written justifications to Chien by end of week.
2. Review BDMS plan – any questions or concerns send to Chien.

Robin requested additional help for the conversion for Advancement.
Productivity Report – HR load does not match student load.