

Technical Meeting Minutes

April 29, 2013

Attendees: Chien Shih, Jerrick Woo, Joe Lampo, Tom Roza, Matt Rapczynski and Kari Elliott (note taker).

The three topics below were the main issues discussed at the meeting:

1. ID Card Replacement/Printing Solution – Capture Card contract ends September 2013.
 - Decision meeting scheduled May 8, 2013 to choose ID card vendor.
 - Multicard received highest score.
 - Connect directly to database; rely on vendor tech support.
 - 140,000 students with Capture Card – conversion/no conversion?
 - Printing solution will go to June board for approval.
 - Need to have working by September 20, 2013.
 - 30 days to ship from vendor (ePrintIT); vendor techs will hookup printers.
 - Cloud solution – slow down network?
 - Have pilot group of students test printing service.
 - Will need a kiosk for each campus; has to work with Multicard.
 - Who should participate?
 - Have round table with Multicard and ePrintIT tech support.
 - ePrintIT will provide universal drivers for PC, Mac and mobile devices; need central place for availability.
 - September 20th deadline:
 - Replace GoPrint (ePrintIT).
 - Working mag stripe student IDs.
 - Replace GoPrint entirely with self-service stations.
 - 4 printers for pilot (2 at each campus) – July 2013.
2. Installment Plan – Touchnet.
 - Package into MyPortal – Setup defined.
 - Work sessions with Touchnet needed (Bill/Jim).
 - Fast track after Board approval.
 - Message to students beginning Winter quarter 2013 – ready by third week of November when Winter registration begins
 - Real time drops; no batch.
 - Better to drop after set number of hours, i.e. 24-48 hours.
3. Course Studio.
 - Robust test environment needed.
 - Internal support process – user questions.
 - Deploy Course Studio – still in beta.
 - Need report to show how many faculty are using.