

Technical Meeting Minutes

August 20, 2012

Attendees: Chien Shih, Jerrick Woo, Susan Malmgren, Tom Roza, Joe Lampo, Matt Rapczynski and Kari Elliott (note taker).

1. Instructor drops student but student is not dropped.
 - Need to implement real time drops; implement Fall quarter (Jim/Matt).
 - Will have college A & R offices setup test cases in PRODN for testing.
2. Email/Calendar Update:
 - Occasional conversion issues.
 - Terminated employees have been removed from active directory.
 - Will have training Opening day and open labs when Fall quarter starts.
 - Open lab 2 days at De Anza & 2 days at Foothill.
3. Oracle 10g to 11g Conversion:
 - Completed Firmware upgrade.
 - Could not re-configure disk; will need another outage window.
 - Tom will work with A & R offices to schedule before school starts.
 - HP UX OS (software) upgrade will be done at a later date; most likely October.
 - Robby Wright recommended waiting until October to do; upgrade needs to be done by September.
4. Faculty Leave Reporting:
 - Implement February 4, 2013 – on target.
 - Live demo to Senior Staff end of September 2012.
5. Additional PL/SQL Training:
 - Scheduled for October – Bob Watkins request (trainer).
6. SARS/eSARS – STS Replacement:
 - Performance impact on terminal server.
 - Bring up 7 terminals by end of September (STS replacement).
 - SARS/eSARS Texting meeting next week.
 - Kick off meeting next week.
 - Implementation schedule
7. FSA Atlas Platform:
 - Complete installation.
 - Schedule testing when platform ready.
8. BDMS – Disabled Students:
 - Susan has meeting August 20th.
9. FLAC – NBA jobs freezing:
 - Solution involves DBA to flush shared buffer pool; workaround.
 - Have to re-open service request with Ellucian.
 - Confirmed product defect; Ellucian is working on solution.
 - Will do presentation at 3CBG
 - City College of San Francisco would like to schedule a visit.
10. Luminis Application Support:
 - Ron will be filling in for Drake when he retires.

- District Wide Luminis Team?

11. De-provisioning of Email Accounts:

- Need a formal separation policy from District.
 - Work with HR to form policy (Joe Moreau/Suzanne Pfeiffer).

12. Security – Granting Access:

- Module owner is not always consulted when security officer grants user access.
- No formal process in place for granting security access.
- Can use Call Center to create ticket for security access; will have an audit trail.
- Use Call Center process until formal process is developed.