

## **EIS Technical Meeting**

### **December 6, 2010, 10:00am-11:00am**

Attendees: Chien Shih, Susan Malmgren, Tom Roza, Drake Lewis, and Kari Elliott (note taker).

1. Student – Winter Registration:
  - 22,000 registered at both colleges.
  - 2,400 students dropped for nonpayment at both colleges.
2. Zimride:
  - Completed.
3. Course Studio Chat/Discussion Management:
  - Landing page created.
  - Lum Test has no connection to database; still working on connecting to PRODN.
  - Drake confident Landing page can go into PRODN without testing.
  - Quick guide will be ready December 6, 2010.
  - Need training environment to demo for faculty.
  - Will start sending message this week to faculty – Drake/Joe.
  - Backup/archive for chat/discussion – Kurt & Luminis Team.
  - 500 megabytes per course studio.
4. Clone PRODN every week unless there are upgrades in PRODN.
  - Implement mid-January 2011.

#### **Status Updates:**

1. BDMS Platform Readiness.
  - Copied Hershey to test platform – completed before Thanksgiving.
  - Follow up regarding conversion script (December 31, 2010 target-conversion program) – Tom will follow up.
2. Degreeworks.
3. Audit requirements.
  - Ready by end of year.
  - Post updates to Group Studio.
4. Student Channel Information Project.
  - Steering committee approved – November 30, 2010.
  - Complete for testing February 2011.
5. Foundation.
  - Clean up DonorWorks before December 31, 2010.
  - Joe will follow up.
6. ARGOS Request Form/Banner Security Request.
  - ARGOS access request done.
  - Working on ARGOS report access.
  - ARGOS roll out – suggested postponing until January 2011.
  - 2 day training for ETS in January.
7. Batch Processing List – Completed.
  - Could feed into Appworks – update January 2011.

8. Luminis Upgrade.
  - Need 8 hours of consulting time with Russ Wright (SGHE) – Chien will arrange.
9. Web site Update status.
  - Complete by the end of the month.
  - Update Tech Team December 17, 2010.
10. INB Performance.
  - INB performance acceptable.
  - Have 1 more work session with ACS after the first of the year.
11. ARGOS Access.
  - Automation process in place
  - API status – working.
12. 3<sup>rd</sup> Party Integration – Joe not present to update.
  - On track with W2's, 1098T's and 1099's.
    - 3CMS/ECMS – no dates yet.

Other Issues:

1. TracDat – New project.
2. Chien is on vacation from December 8<sup>th</sup> till January 3, 2011.