

# Technical Meeting Minutes

**February 27, 2012**

**Attendees:** Chien Shih, Joe Lampo, Drake Lewis, Lourdes Del Rio-Parent, Jerrick Woo, Matt Rapczynski, Tom Roza and Kari Elliott (note taker).

## **Important Calendar Dates:**

1. February 28-March 1, 2012, 9:00am-4:00pm, D270 – ARGOS Finance Training.
2. February 28, 2012, 10:30am-11:30am, District Board Room – ISP Issues & Requests.
3. February 28, 2012, 4:00pm-5:00pm, D260 – Luminis Meeting
4. February 29, 2012, 9:00am-2:00pm, District Board Room – VC of Technology Committee-Debrief Candidate Pool w/Next Generation.
5. February 29, 2012, 2:00pm-3:30pm, Fred's Office – Recommendation of Email/Calendar.
6. February 29, 2012, 3:30pm-5:00pm, DA Conf Rm A & B – Cindy Castillo's Retirement Party.
7. March 1, 2012, 11:00am-12:00pm, Fred's Office – Review Specs for BDMS.
8. March 2, 2012, 12:30pm-1:30pm, DA ADM 109 – AMA Mtg-Benefits Update.
9. March 2, 2012, 3:30pm-4:30pm, D260 – Review IT Request-Purchasing Implementation BDMS.

## **Agenda Items:**

1. Summer quarter early start preparations.
  - Impact on FLAC – meeting scheduled with Denise Perez this week.
  - Impact on Finance.
  - Slight modification needs to be done to Etudes.
  - Impact on student refunds.
2. Banner performance issue.
  - Installed patch on Oracle database.
  - No re-occurrence of SSB spike.
  - Have been monitoring.
  - Need to have Tonette repeat process in PRODN, per Chien's request, Tom will coordinate this testing with Matt.
3. February 13<sup>th</sup>, 14<sup>th</sup>, 15<sup>th</sup> User focus group-Calendar/email.
  - Completed and tallied.
  - Has been incorporated into final recommendation report.
4. ARGOS training for Finance February 27 – March 2.
5. Oracle 10g to 11g conversion.
  - Met with Kern College & reviewed upgrade plans.
  - Outage windows available in March before heavy registration starts.
  - More in-depth discussion this week.
6. Faculty Leave and Substitute Pay.
  - On target for April 27<sup>th</sup> demo.

7. Mail and Calendar replacement.
  - Recommendation report out; Chien will announce the result to tech team, once the decision is made.
8. New Financial Aid year begins March 1, 2012.
  - No issues anticipated.
9. Web Logic has been offline since February 24, 2012.
  - No faculty has complained.
  - Will remove from disk today.

**Critical Objectives for first half of 2012:**

**Campus wide impact – need to ensure success**

1. CALPERS Conversion.
2. 10g to 11g Conversion.
3. Email/Calendar implementation.