EIS Technical Meeting
February 7, 2011, 10:00am-11:00am

Attendees: Chien Shih, Joe Lampo, Tom Roza, Drake Lewis, Jerrick Woo, Susan Malmgren and Kari Elliott (note taker).

1. Add/Drop Issues:
   - Testing setup every Friday in D270.
   - Patch works but still need to continue testing.
   - May want to invite schedulers to testing sessions.
2. Student Information Channel – on target for end of February.
   - Demo Thursday, February 10, 2011 during weekly Student meeting.
3. FSA Atlas interface:
   - Implement Fall 2011.
4. Lum Test connected to PRODN.
   - Authentication issue resolved; Tom will verify.
5. Course Studio:
   - Presentation to faculty last week; will present to Academic Senate at both colleges next week.
   - Chat connection error – ticket with SGHE.
   - Susan will begin the final documentation.
   - On target.
6. TOPS Codes:
   - Lourdes maintaining.
7. Fall Grades:
   - Foothill rolled Saturday February 5, 2011.
     - Henry Jung confirmed no problems.
8. Fee Assessment:
   - No reports of problems.
9. Waitlist Patch:
   - Will test patch every Friday during scheduled test sessions.
   - Need in production before March 2011.
10. Security Access to Report Area:
    - Working on student employees this week; meeting scheduled for this afternoon.
    - Archive area – separate security access.
11. BDMS:
    - SGHE found an error with the conversion script; currently working on making changes.
    - Tom will receive instructions this week from Louis Chen for conversion.
    - Hershey documents will be indexed by social security numbers.
      - Colleges are ok with using social security numbers for archive.
12. Replacement for: http://directory.fhda.edu
    - Ready for production.
13. Banner Bulletin:
    - Collect issues from team leads.
    - Focus on 'in progress' issues.
    - 'Pending' issues – meet with team leads to set deadline.