

EIS Technical Meeting

January 31, 2011, 10:00am-11:00am

Attendees: Chien Shih, Joe Lampo, Tom Roza, Drake Lewis, Jerrick Woo, Susan Malmgren and Kari Elliott (note taker).

1. Add/Drop Issues:
 - Testing setup every Friday in D270.
2. Student Information Channel – on target for end of February.
3. FSA Atlas interface:
 - Interface not ready.
 - Need to finish conversion.
4. Lum Test connected to PRODN.
 - Problem with resetting password has been fixed; test this morning.
5. Course Studio:
 - Quick guide draft complete; Susan will complete final draft.
 - Presentation tomorrow, February 1, 2011 at Foothill.
 - March 1, 2011 deadline.
6. TOPS Codes:
 - Table up to date.
7. Fall Grades:
 - De Anza did a grade roll Saturday January 29, 2011.
 - Still missing grades and hours; will complete over next 2 weeks.
 - Foothill will do a grade roll Wednesday February 2, 2011.
 - Manually do grade roll after missing grades are submitted; roll every weekend automatically.
 - ETS does not recommend.
8. Fee Assessment:
 - Improved somewhat with consultant's recommendations.
 - Continue to monitor.
9. Waitlist Patch:
 - CalB certified; put in TST8 last Friday January 28, 2011.
 - Will test patch every Friday during scheduled test sessions.
 - Need in production before March 2011.
10. Security Access to Report Area:
 - Removed INB access for faculty; only have bare bones security.
 - Start on student employees this week.
11. BDMS:
 - Tom will ask Louis Chen for conversion instructions to be delivered before February 7, 2011
 - Colleges currently access documents using social security number.
 - Continue to use social security number to access once converted; Chien will check with A & R offices if ok.
 - ETS can convert social security numbers to CWIDs.
 - Tom will set up a session with Louis Chen.

12. Replacement for: <http://directory.fhda.edu>

- Ready for production.
- Meet with Sharon Luciw Friday February 4, 2011 to discuss replacement.

13. Banner Bulletin – Process for updating:

- Kari will update on Thursday s at the end of the day.
- Updates must be sent to Kari before Thursday s.