

Technical Meeting Minutes

July 1, 2013

Attendees: Chien Shih, Tom Roza, Susan Malmgren, Jerrick Woo, Joe Lampo, John Vandercook, Sharon Luciw and Kari Elliott (note taker).

1. Virtualization Project.
 - License submitted to Joe Moreau and Chien Shih.
 - Have platform in place – Spring/Summer 2013.
2. Banner patch management; apply process, monitoring and follow up.
 - Monitor Routine – Splunk.
 - Finish WebLogic; use for testing Splunk.
 - Meeting later this month with Matt and Tom's team.
3. Migration of Munich server to Banner 12c Platform.
 - Complete migration in June – Tomcat.
 - Faculty Leave has been moved.
 - Active Roster for faculty still on Munich.
4. ID Card Replacement /EPRINTit Project.
 - Phase I – Multicard chosen.
 - Began ID card programming.
 - Phase II – Separate printing from Capture by Fall quarter; ePRINTit contract signed; printers on order.
 - File to print – least most disruptive to students.
 - Similar to GoPrint process students are familiar with.
 - Will need to remember 8 digit job number to print.
 - Upload to print – upload to cloud.
 - Will need to create an icon for every lab machine to browse local drive and upload to cloud.
 - Will need to cleanup machines; remind students they are using a shared computer and to save work on flash drive, not hard drive.
 - Have not seen demo of either printing option; not sure which option is best.
 - Current driver from ePRINTit shows all ePRINT enabled printers; need to be able to restrict printers.
 - Do not want to have fake email for every computer driver installed on.
 - Install drivers on current GoPrint labs – mid-August.
 - Asking vendor to provide FAQs for students and will produce a training video.
 - Pilot test of printing services – July 22, 2013.
 - One station setup at each campus.
 - Fine Arts – IDEA Lab – high resolution printers.
 - Current process subtracts cost directly from card; need to continue.
 - Phase III – Create specs with colleges' student government, expansion of current Dashboard.
 - Replace card-transfer balance, change card stock.

5. Installment Plan/Pay to Stay Project.
 - Implement Installment plan August 22, 2013.
 - Working on single sign on.
 - Installing LDAP connect on test site at TouchNet.
 - Researching cookies.
 - Clear firewall issues July 1, 2013.
 - TouchNet asking for 3 student test accounts; suggest 3 from De Anza and 3 from Foothill; needed by July 2, 2013.
6. Auto-transcript – process automatically into Banner.
 - Ellucian including in baseline; no release date yet.
7. Discuss Exchange calendar list for group access – no implementation date yet.
 - Moderators have been setup.
8. Liquid office using in using CWID and Portal password – Winter 2014.
 - Defer until after September.
9. Email/Calendar Update.
 - Email Retention Policy meeting scheduled for July.
10. 11g Conversion Issues:
 - Single sign on not working for Mac users for INB; cannot install patch until old Macs have been upgraded.
 - List identifying users with older Macs completed by mid-July.
11. FSA Atlas Platform – Implement Fall 2013.
 - Jerrick will check with colleges.
12. OmniUpdate.
 - Contract will be signed after June 30, 2013 based on the decision made by Kevin.
 - Purchasing working on contract.
13. BDMS.
 - Hand off the support to desktop group for future scanner configuration.
 - Need to complete guide to Quick Scan Pro first.
 - Foothill Disabled Students ready to do demo for District Office.
14. Course Studio – Possible solution to elimination of material fees.
 - Request to increase storage space for faculty – created; configure changes early July.
 - Will monitor space used.
15. SARS.
 - SARS Messaging update installed June 11, 2013.
 - Foothill Counseling getting errors for bad phone numbers – Susan will look into.
 - De Anza A & R office request – GRID/eSARS for VETS and assessment appointments.
 - Assessment not a priority.