Technical Meeting Minutes
June 10, 2013

Attendees: Chien Shih, Joe Lampo, Tom Roza, Susan Malmgren, Matt Rapczynski, Joe Moreau and Kari Elliott (note taker).

1. Integrated Development Environment (IDE) for the future - IntellijIDEA, HTML5, Mobile and Banner XE (2013 project).
2. Virtualization Project.
   - Waiting for licensing info from vendor.
   - Have platform in place – Spring/Summer 2013.
3. Banner patch management; apply process, monitoring and follow up.
   - Monitor Routine – Splunk.
     o Setup work session with Tom's group when ready.
4. Migration of Munich server to Banner 11g Platform.
   - Move roster to 12c.
     o Create test instance; give deans read only access.
     o Have deans test this week.
   - Complete migration in June – Tomcat.
5. ID Card Replacement – Capture Card contract ends September 2013.
   - Phase I – Multicard chosen.
     o Review ID card specs – June 19, 2013.
   - Phase II – Separate printing from Capture by Fall quarter; ePRINTit contract signed; printers on order.
     o Pilot test of printing services – July 22, 2013.
   - Phase III – Create specs with colleges' student government, expansion of current Dashboard.
     o Replace card-transfer balance, change card stock.
6. Pay to Stay – Eliminate need to drop for nonpayment- Implement Pay To Stay Winter quarter 2014.
   - Kick off meeting June 10, 2013.
   - Implement August 23, 2013.
7. Auto-transcript – process automatically into Banner.
   - Ellucian including in baseline; no release date yet.
8. Discuss Exchange calendar list for group access – no implementation date yet.
   - Moderators have been setup.
9. Liquid office using in using CWID and Portal password – Winter 2014.
   - Defer until after September.
10. Email/Calendar Update.
    - Email Retention Policy meeting scheduled for July.
11. 11g Conversion Issues:
    - Single sign on not working for Mac users for INB; cannot install patch until old Macs have been upgraded.
      o List identifying users with older Macs completed by mid-July.

12. FSA Atlas Platform – Implement Fall 2013.
    - Update when Jerrick returns from vacation.
13. OmniUpdate.
    - Contract will be signed after June 30, 2013 based on the decision made by Kevin.
14. BDMS.
    - Hand off the support to desktop group for future scanner configuration.
        o Need to complete guide to Quick Scan Pro first.
    - District will compile list of documents to be stored in BDMS – list due May 20, 2013.
        o Recommend using outside vendor to archive.
15. Course Studio – Possible solution to elimination of material fees.
    - Still need report to count how many faculty are using – Joe Lampo has report; verifying.
    - Request to increase storage space for faculty – created; configure changes by June 17, 2013.
        o Will monitor space used.
16. SARS
    - Will install SARS Messaging June 11, 2013 in the morning; should not impact colleges.
    - Need to clean up data base before grades are due – Foothill Fit Center.
    - De Anza A & R office request – GRID/eSARS for VETS and assessment appointments.
        o Assessment not a priority.
    - Update to Messaging scheduled for June 11, 2013.