Technical Meeting Minutes
June 18, 2012

Attendees: Chien Shih, Drake Lewis, Joe Lampo, Tom Roza, Susan Malmgren and Kari Elliott (note taker).

1. Census emails:
   - Sending multiple emails instead of combining for instructors teaching multiple sections.
   - Sending emails for cancelled classes.
2. Instructor drops student but student is not dropped.
   - Need to implement real time drops.
3. Email/Calendar Update:
   - Converted 174 Central Services users.
   - Next conversion June 22, 2012, De Anza Classified Staff, Managers and Administrators only to improve process.
   - Re-clone sendmail Thursday; less messages to convert Friday.
   - Should be able to complete conversion by Sunday.
   - Will convert President Murphy first.
   - Foothill Classified Staff, Managers and Administrators will be converted June 29, 2012 with the retirees.
     - Spring grade roll is the same weekend; all done in Banner.
     - Soft close is the same weekend; no college involvement.
   - Faculty will be converted July 6, 2012.
   - Meeting Maker sunset date – July 15, 2012.
4. Banner Performance Issue:
   - Need to have Tonette run process in PRODN, per Chien's request, Tom will follow up.
   - Replace with ARGOS Report – ready June 30, 2012 (Ron Rayas).
5. Oracle 10g to 11g Conversion:
   - Still waiting on Robby Wright.
6. Faculty Leave Reporting:
   - Technical meeting scheduled June 18, 2012.
7. Additional PL/SQL Training:
   - Schedule in August.
8. SARS/eSARS:
   - Streamlined contract.
   - Implement text option mid-July.
9. FSA Atlas Platform:
   - Test mid July, early August.
10. BDMS – Disabled Students:
    - Training has not started yet; waiting for response from Foothill.
11. FLAC – receive multiple requests to correct mistakes; mainly from De Anza:
    - Solution involves DBA to flush shared buffer pool.
    - NBAJOBS being run correctly when updating; cannot reproduce in TSTHRS, only happens in Production.
    - Need to open service request with Ellucian.
12. CalPERS Conversion:
    - Testing this week; Joe will update Thursday.