

Technical Meeting Minutes

June 24, 2013

Attendees: Chien Shih, Tom Roza, Joe Lampo, Susan Malmgren, Matt Rapczynski and Kari Elliott (note taker).

1. Virtualization Project.
 - WebEx scheduled with VMWare June 25, 2013.
 - Have platform in place – Spring/Summer 2013.
2. Banner patch management; apply process, monitoring and follow up.
 - Monitor Routine – Splunk.
 - Finish WebLogic; use for testing Splunk.
3. Migration of Munich server to Banner 12c Platform.
 - Complete migration in June – Tomcat.
 - Active Roster available on Banner Tab for non-teaching staff.
4. ID Card Replacement /EPRINTit Project.
 - Phase I – Multicard chosen.
 - Phase II – Separate printing from Capture by Fall quarter; ePRINTit contract signed; printers on order.
 - Pilot test of printing services – July 22, 2013.
 - Printer deployment locations finalized.
 - Phase III – Create specs with colleges' student government, expansion of current Dashboard.
 - Replace card-transfer balance, change card stock.
5. Installment Plan/Pay to Stay Project.
 - Implement Installment plan August 23, 2013.
 - Began DAD installation/configuration.
 - TouchNet asking for 3 student test accounts; suggest 3 from De Anza and 3 from Foothill.
6. Auto-transcript – process automatically into Banner.
 - Ellucian including in baseline; no release date yet.
7. Discuss Exchange calendar list for group access – no implementation date yet.
 - Moderators have been setup.
8. Liquid office using in using CWID and Portal password – Winter 2014.
 - Defer until after September.
9. Email/Calendar Update.
 - Email Retention Policy meeting scheduled for July.
10. 11g Conversion Issues:
 - Single sign on not working for Mac users for INB; cannot install patch until old Macs have been upgraded.
 - List identifying users with older Macs completed by mid-July.
11. FSA Atlas Platform – Implement Fall 2013.
 - Update when Jerrick returns from vacation.
12. OmniUpdate.
 - Contract will be signed after June 30, 2013 based on the decision made by Kevin.

- Purchasing working on contract.
13. BDMS.
- Hand off the support to desktop group for future scanner configuration.
 - Need to complete guide to Quick Scan Pro first.
 - Foothill Disabled Students ready to do demo for District Office.
14. Course Studio – Possible solution to elimination of material fees.
- Request to increase storage space for faculty – created; configure changes early July.
 - Will monitor space used.
15. SARS.
- SARS Messaging update installed June 11, 2013.
 - Foothill Counseling getting errors for bad phone numbers – Susan will look into.
 - Need to clean up data base before grades are due – Foothill Fit Center.
 - De Anza A & R office request – GRID/eSARS for VETS and assessment appointments.
 - Assessment not a priority.
16. Fiscal Year End Soft Close.
- Plan is finalized for June 30, 2013.
 - Test in TSTHRS week of June 24, 2013.
 - No updates to Finance table; message has been sent out to users.
 - Transactions begun on June 30, 2013 need to be posted June 30, 2013.
 - Need to work with TouchNet.