

Technical Meeting Minutes

June 4, 2012

Attendees: Chien Shih, David Gillett, Susan Malmgren, Drake Lewis, Ryan Anthony, Tom Roza, Norbert Debler, John Abburscato, Joe Lampo, Lisa Hocevar, Vartan Chukhadarian (STA), Sharon Luciw (conference call), Christian (AMS.NET; conference call), Derrick (AMS.NET; conference call) and Kari Elliott (note taker).

1. Status of Conversion:

- Email for 3 ETS employees have not been converted (Lisa Hocevar, Mahmood Hasan and Mallory Newell).
 - Lisa and Hasan use a different account name and Mallory is a newer employee with a Banner ID – need to check her ID validity. (Matt)
- Still need to move 6 ETS department accounts, not including Tech Help; will complete by end of day. (Tom)
- Setup editors for ETS managers' calendars.
 - Recommend deferring because of length of time conversion is taking; Chien and Sharon will have an offline discussion. (Chien)
- Conference rooms still need to be imported into Exchange. (Vartan)
- Why conversion is taking so long?
 - 2 step process; move from send mail to Exchange 2007 than move to Exchange 2010.
 - Nature of migration according to Vartan
 - When converting larger groups; convert smaller mailboxes first.
- Option to improve conversion speed:
 - Have 20 command windows open with no more than 500 items; any more would bog down system.
 - Test this weekend with Super User conversion.
 - **Decision is made by the team to clone sendmail to another database, and will start to migrate the larger group early of the schedule in a daily basis.** (Vartan, Tom, Norbert, Ryan)

2. Load Balancer Microsoft Issues:

- Needs to be separated and isolated; currently using Microsoft load balancer software.
- Zeus is a better option (hardware).
 - Will need a server platform for second Zeus load balancer; have universal license with EIS load balancer. (Norbert is assigned to build it)
 - Put ports onto load balancer.
 - Change DNS pointer; remove load balancer – will need control outage window. (Tom and Lisa)
 - **Norbert will begin building server platform.**

3. Group Distribution List not working:

- **Vartan and Matt will build in Exchange 2010.**

4. DK Help will not work with OWA; will need Outlook client installed on desktop. (Sharon)

Red – critical items