

EIS Technical Meeting

March 14, 2011, 10:00am-11:00am

Attendees: Chien Shih, Joe Lampo, Tom Roza, Jerrick Woo, Drake Lewis, Susan Malmgren and Kari Elliott (note taker).

1. PCI-DSS:
 - Complete by June 2011.
 - Backup tapes – have social security numbers?
 - Email is not encrypted.
2. BDMS Update:
 - Ryan Anthony & Pat Fifield will log into the cabinet to validate accuracy of conversion this week.
 - Louis Chen will email Hershey conversion script & conversion tool after cabinet review is ok'd.
 - Need plan for platform readiness – Tom will work on milestone plan this week.
 - All converted to Banner TRNG8
 - Migrate to production in June.
 - April 8, 2011 turn over to colleges.
3. Foundation Update:
 - Consultants on site March 15, 2011.
4. Degreeworks:
 - Key to tool (Degreeworks PC tool) received March 11, 2011.
 - March 29, 2011 training does not need PC tool.
 - First day will be overview of technical and functional areas in the morning.
 - Second & third day of training will split; functional users in D270 and technical users in D260.
 - Received instructions with tool.
 - Server side – patch installed.
 - Follow up – server patch.
 - Validate extract routine.
5. Spring Quarter Readiness:
 - 7,500 registered at Foothill.
 - 7,400 registered at De Anza.
 - Have issue with waitlist – no priority being given.
 - Have not applied patch to correct yet.
6. Course Studio:
 - Training sessions held last week.
 - Asking for additional training to be led by Susan – bring up in Security & Training meeting.
 - Discussions have to be archived for 2 years; need plan in place by end of quarter.
7. Student/CalB 8.4 upgrade:
 - Working on report – present to Core Committee March 28, 2011.
 - Implement late April or early May.
8. Email & Calendar:
 - WebEx with Peoplecube to review recommendations to improve Meeting Maker.
 - Weekly vs. monthly view error condition.

9. ARGOS:

- Setup meetings with Financial Aid & Payroll this week for 1 ½ hours this week.
 - Review requirements for reports.
- Complete all departments by end of April.
- Consultant on site early May.
- Xiaobin Li (SGHE) booked for the last week of May.

10. Hyperion Reports:

- Finance is having a problem with Hyperion reports – Joe will follow up.