EIS Technical Meeting
May 16, 2011, 10:00am-11:00am

Attendees: Chien Shih, Joe Lampo, Tom Roza, Drake Lewis, Jim Clow, Jerrick Woo, Susan Malmgren and Kari Elliott (note taker).

1. BDMS:
   - SIG trainer will be onsite May 17-19, 2011 for training at De Anza A & R office.
   - Tom's group will meet with trainer May 17, 2011 at De Anza.
     - Will check workstation and scanner at De Anza A & R office.
     - Will check D270 environment at Foothill.
     - Inspect BDMS platform.
   - Trainer will make clear what can be done on PC platform and what can be done on a Mac platform throughout training.
   - Working on interface between Banner and BDMS – on target for May 20, 2011.
   - Conversion Status:
     - Pre-2007 Foothill cabinet in Hershey – Shawna Aced has access to cabinet and will review records in database this week.
     - Have successfully executed conversion script with Matt's script with 99% conversion.
       - Having colleges thoroughly review converted data.
       - Small percentage of errors still occurs.
     - Need to reproduce one more time and make sure properly documented.
   - Working on single sign on.
2. 8.4 Defect List:
   - Review defect list from North Orange.
     - Missing parameter 05 (Printer Control Indicator).
       - Parameter is not missing in PRODN.
       - Need to test to make sure working correctly.
     - Batch waitlist not updating.
       - Still need to test.
       - Cannot run after quarter starts.
     - New students are allowed to register ahead of waitlisted students.
       - Have a patch for 8.3; will need to apply to 8.4 after installed into Production.
     - Drop down list for web registration.
       - Currently very clean.
       - Need to test in 8.4.
     - Academic standing.
       - Has not been run in PRODN yet.
       - Still needs to be tested.
       - Need to know if Xiaobin's fix will work in 8.4.
   - Testing Methodology:
     - Testing for 3 hours every Friday for the last three weeks.
     - Need to waitlist defects.

- o   Both colleges are participating in testing.
- o   Active Roster in PRODN is currently connected to Production; connection to Production needs to be removed.

Take Away Items:
1. Need more information concerning 8.4 release from action line.
2. Need to review release guide one more time.