

Technical Meeting Minutes

November 26, 2012

Attendees: Chien Shih, Jerrick Woo, Matt Rapcznski, Tom Roza, Susan Malmgren, Joe Lampo, Drake Lewis and Kari Elliott (note taker).

1. Integrated Development Environment (IDE) for the future - propose to look into IntelliJIDEA, HTML5, Mobile and Banner 9 (2013 project).
 - Expand skills – Capture Card possible project. (Contract has been extended for 1 more year; have 9 months to find solution).
2. Virtualization project round table - infrastructure, migration group approach, shared storage, single sign on security, resiliency, DR.
 - Meeting scheduled November 26, 2012, 3:30pm-5:00pm.
 - Create internal project team.
 - Schedule:
 - Decide whether or not to use consulting company – end of November 2012.
 - Choose vendor is using consulting company – end of December 2012.
 - Complete assessment – end of January 2013.
 - Begin reviewing report – February 2013.
 - Have platform in place – Spring/Summer 2013.
3. Training – early next year, onsite.
 - PL/SQL training scheduled for February 12-14, 2013.
 - Review, advanced topics, packages.
 - Grail, Groovy training early next year (5 day training boot camp).
 - Java pre-req for training.
4. Discuss Exchange calendar list for group access – no implementation date yet.
 - Setup Public Calendar for ETS.
 - Will not meet requirements of senior staff.
 - Use MyPortal as an option to publicize campus events without granting access to email lists.
 - Senior staff did not want to do but will present again as an option.
5. Liquid office using in using CWID and Portal password – early next year.
 - Needs new version of software needed; currently using version 4 and is no longer supported.
 - Server platform is too old; replace with Measure C funds.
 - Can download software from Liquid office once server platform is replaced.
6. Luminis Channel creation.
 - Foundation and other request for create additional channel – November 26, 2012-completed.
7. Real time drops (Jim/Matt) – Implement Spring Quarter 2013.
 - Specs written; Matt reviewing.
 - Matt will give Susan flow chart.
 - Test Winter quarter 2013.
8. Email/Calendar Update.
 - Service Pack 2 upgrade done October – no problems reported.

- Working on Email Retention Policy.
9. Oracle 10g to 11g Conversion:
- Install HP-UX Ver 11.31 Operating System into Production November 2, 2012.
 - Ver 11.31 did not work; had to revert back to 11.23.
 - Have ticket with HP; worked at Abtech.
 - Setup Oracle 11g to point to PRODN.
 - Waiting for status from Robby Wright.
10. Faculty Leave Reporting.
- Implement March 2013 – on target.
 - Continue to do internal testing throughout December.
 - More front end testing needed after implementing changes from deans and administrative assistants review/testing.
 - Need to test feed into Finance after job assignment created.
 - Test against EPAF process.
11. SARS/eSARS – Phase II.
- Message appliances installed, on network and confirmed working from vendor.
 - Have tested internally – no problems.
 - Ready to begin training De Anza Financial Aid on messaging.
 - eAdvising installed; need to configure, meeting scheduled with De Anza counseling November 27, 2012.
12. FSA Atlas Platform – implement Winter quarter 2013.
- Interface installed; Jerrick currently troubleshooting.
 - Winter registration for International students begins end of November.
13. FLAC – NBAJOBS freezing:
- Fix did not work; reopened ticket with Ellucian.
 - Received new fix from Ellucian, installed November 13, 2012.
 - Currently monitoring.
 - Financial Aid uses extension of assignments; did not have problems until April 2012 when HR patch was implemented.
14. De-provisioning of Email Accounts.
- Need a formal separation policy from District.
 - Work with HR to form policy (Joe Moreau/Suzanne Pfeiffer).
 - Other option is to cleanup accounts every 3 months.
15. Security – Granting Access.
16. OmniUpdate.
- Have agreement from vendor for enterprise model.
 - Implementation schedule has not been set yet.
17. Touchnet Credit Card Payment.
- Implemented WebLogic in production November 14, 2012 – no payment issues reported.