

# Technical Meeting Minutes

## November 26, 2012

Attendees: Chien Shih, Jerrick Woo, Matt Rapcznski, Tom Roza, Susan Malmgren, Joe Lampo, Drake Lewis and Kari Elliott (note taker).

1. Integrated Development Environment (IDE) for the future - propose to look into IntelliJIDEA, HTML5, Mobile and Banner 9 (2013 project).
  - Expand skills – Capture Card possible project. (Contract has been extended for 1 more year; have 9 months to find solution).
2. Virtualization project round table - infrastructure, migration group approach, shared storage, single sign on security, resiliency, DR.
  - Meeting scheduled November 26, 2012, 3:30pm-5:00pm.
    - Create internal project team.
    - Schedule:
      - Decide whether or not to use consulting company – end of November 2012.
      - Choose vendor is using consulting company – end of December 2012.
      - Complete assessment – end of January 2013.
      - Begin reviewing report – February 2013.
      - Have platform in place – Spring/Summer 2013.
3. Training – early next year, onsite.
  - PL/SQL training scheduled for February 12-14, 2013.
    - Review, advanced topics, packages.
  - Grail, Groovy training early next year (5 day training boot camp).
    - Java pre-req for training.
4. Discuss Exchange calendar list for group access – no implementation date yet.
  - Setup Public Calendar for ETS.
    - Will not meet requirements of senior staff.
  - Use MyPortal as an option to publicize campus events without granting access to email lists.
    - Senior staff did not want to do but will present again as an option.
5. Liquid office using in using CWID and Portal password – early next year.
  - Needs new version of software needed; currently using version 4 and is no longer supported.
  - Server platform is too old; replace with Measure C funds.
  - Can download software from Liquid office once server platform is replaced.
6. Luminis Channel creation.
  - Foundation and other request for create additional channel – November 26, 2012-completed.
7. Real time drops (Jim/Matt) – Implement Spring Quarter 2013.
  - Specs written; Matt reviewing.
  - Matt will give Susan flow chart.
  - Test Winter quarter 2013.
8. Email/Calendar Update.
  - Service Pack 2 upgrade done October – no problems reported.

- Working on Email Retention Policy.
9. Oracle 10g to 11g Conversion:
    - Install HP-UX Ver 11.31 Operating System into Production November 2, 2012.
      - Ver 11.31 did not work; had to revert back to 11.23.
      - Have ticket with HP; worked at Abtech.
    - Setup Oracle 11g to point to PRODN.
    - Waiting for status from Robby Wright.
  10. Faculty Leave Reporting.
    - Implement March 2013 – on target.
    - Continue to do internal testing throughout December.
    - More front end testing needed after implementing changes from deans and administrative assistants review/testing.
    - Need to test feed into Finance after job assignment created.
      - Test against EPAF process.
  11. SARS/eSARS – Phase II.
    - Message appliances installed, on network and confirmed working from vendor.
    - Have tested internally – no problems.
    - Ready to begin training De Anza Financial Aid on messaging.
    - eAdvising installed; need to configure, meeting scheduled with De Anza counseling November 27, 2012.
  12. FSA Atlas Platform – implement Winter quarter 2013.
    - Interface installed; Jerrick currently troubleshooting.
    - Winter registration for International students begins end of November.
  13. FLAC – NBAJOBS freezing:
    - Fix did not work; reopened ticket with Ellucian.
      - Received new fix from Ellucian, installed November 13, 2012.
      - Currently monitoring.
    - Financial Aid uses extension of assignments; did not have problems until April 2012 when HR patch was implemented.
  14. De-provisioning of Email Accounts.
    - Need a formal separation policy from District.
      - Work with HR to form policy (Joe Moreau/Suzanne Pfeiffer).
    - Other option is to cleanup accounts every 3 months.
  15. Security – Granting Access.
  16. OmniUpdate.
    - Have agreement from vendor for enterprise model.
    - Implementation schedule has not been set yet.
  17. Touchnet Credit Card Payment.
    - Implemented WebLogic in production November 14, 2012 – no payment issues reported.