

EIS Technical Meeting

November 28, 2011, 10:00am-11:00am

Attendees: Chien Shih, Tom Roza, Drake Lewis, Susan Malmgren, Jerrick Woo, Joe Lampo, Lourdes Del Rio-Parent and Kari Elliott (note taker).

Important Calendar Dates:

1. PERS/XML filing deadline – September 15, 2011
 - Waiting for patch; deadline extended to November 30, 2011
2. Degreeworks Go Live – January 9, 2012 for students (both colleges)

Banner Performance Issue:

1. Performance issues with Cashiers office accounts receivable processing.
 - SGHE consultant recommended purging feed table – need to look into further.
 - Fee Assessment table has 360,210,794 records.

Agenda Items:

1. Faculty Association Mandate.
2. Email/Calendar Integration:
 - Send checklist/criteria to vendors; choose 3 candidates.
 - Score as a team; choose one candidate by end of year.
 - Complete by middle of next year.
3. Oracle 11g Migration Plan
 - Complete by end of year.
 - Migration plan – Oracle provided.
 - Oracle assessment – written estimate.
 - Kick off session; will need list of participants and best time.
 - Oracle support will no longer go through SGHE after February 2012; will go to Oracle direct.
4. DR Site:
 - Focus on after 11g migration plan is started.
5. BDMS:
 - Keep Hershey up through end of year; will need to back up database.
 - Phase II complete before end of year.
 - Need work session to review documents on external hard drives (Foothill).
 - March 2012 – begin training next department to use BDMS.
6. Degreeworks:
 - Schedule locations for lab sessions at both colleges – Kari.
 - Training video using screen capture –Susan.
 - Issue Report Intake Form – Drake.
 - Modify current form.
 - Present draft to Degreeworks team.
 - IGETC – major change currently being tested.
 - Kent working with Ohlone College on generated report.
7. Non-transcriptable courses – tracking in Banner:
 - Standard code – Lourdes is working on the definition of a table and will bring to discussion when ready.
 - Chien will bring to the student implementation team for discussion of this request.

- Needs to be entered into Banner.
8. Luminis Upgrade:
- Installed into Production November 11, 2011.
 - Need checklist and secondary backup to review & certify before installing future upgrades into Production.
 - Document features & functions – Tom/Joe.
 - Have checklists for users to certify changes.
 - Discipline with deploying.
 - Structure changes in TEST.
 - TEST should mirror Production.
9. ODS 8.1 Upgrade:
- 8.2/8.3 upgrades have performance enhancements.
 - EDW – schedule time with consultant – 1 day with consultant.
 - Tom will let Chien know when ready to meet with consultant.
 - Refresh rate would go away with upgrade; real time synch.
10. Placement Scores in MyPortal:
- Build table – use APEX.
 - Degreeworks is another option.
11. UC4 – New Project.
- Phase I – create technical platform; end of December 2011.
 - Phase II – technical training of ETS staff & some end users; end of January 2012.
 - Phase III – gradual go live February 2012.
12. Dashboard – Work Study Hours.
- Users are testing.
13. ARGOS – Report to show who has access to what folder.
14. Omni Update – Plan for server.
- Want to do webinar.
15. SARS/eSARS
- Procedure documented and reviewed – Tom working with Susan.
 - Integration of platform – end of January 2012.
16. Legacy Data Migration:
- Contract extended through June 30, 2012.
 - Begin meeting with groups.
 - How to convert data needed?
17. APEX:
- Should have a separate dedicated server.
 - Matt, Norbert & Tom will discuss further and bring recommendation to team.