EIS Technical Meeting
October 10, 2011, 10:00am-11:00am

Attendees: Chien Shih, Tom Roza, Drake Lewis, Matt Rapczynski, Susan Malmgren and Kari Elliott (note taker).

Important Calendar Dates:
1. PERS/XML filing deadline – September 15, 2011
   - Waiting for patch; deadline extended to October 31, 2011
2. Retreat date – October 18, 2011
3. Degreeworks Go Live – January 9, 2012 for students (both colleges)
4. Faculty Association Mandate – review September 30, 2011

Banner Performance Issue:
1. Reboot SAN unit – sent out alert September 15, 2011 in the morning.
   - SVM is being dropped by vendor.
   - Post mortem discussion needed – Scheduled for October 12, 2011.
     - Clearer understanding of what happened.
     - Permanent corrective action (Firmware update).
     - Strategy to migrate away from SVM.
2. Performance issues with Cashiers office accounts receivable processing.

Agenda Items:
1. PCI-DSS GoundLab Scan:
   - Deadline extended to October 31, 2011.
   - Joe's group is working with Tom's group to identify who has access to credit card information on IA Plus server.
2. Department Retreat:
   - Tuesday, October 18, 2011; location still to be determined.
     - Location will be State Farm Building.
   - Agenda.
     - Guest speakers committed – Bob Hughes from North Orange.
     - Pat Hyland – team building.
3. Faculty Association Mandate:
   - Discuss test results at next Student team meeting – October 6, 2011
   - Waitlist goes away first day of class.
   - Add codes available to all faculty first day of class.
   - Develop preliminary plan to present to Steering committee.
4. Oracle 11g Migration Plan
   - Complete by end of year.
   - Long term support of APEX – presentation at retreat.
   - Migration plan – Oracle provided.
     - Oracle assessment – written estimate.
     - Kick off session; will need list of participants and best time.
   - Oracle support will no longer go through SGHE after February 2012; will go to Oracle direct.
   - Oracle Application Server – move to Web Logic?

       o   Make decision after Oracle assessment.

5. DR Site:
    - Focus on after 11g migration plan is started.
6. BDMS:
    - Keep Hershey up through end of year; will need to back up database.
    - Still reviewing documentation; Susan has not gotten any feedback from users.
    - De Anza scanner has shipped.
    - October 19, 2011 – training for counselors at De Anza; Foothill has not set training date yet.
    - Phase II complete before end of year.
    - March 2012 – begin training next department to use BDMS.
7. Degreeworks:
    - Monitor go live.
    - Counselors cannot see all features.
    - Need to get San Mateo's scribing.
    - Have dedicated resources from colleges for student pilot test group.
    - Advisory security – Matt starting October 10, 2011.
8. Finance Upgrade to 8.6:
    - Testing going well.
    - Install into PROD October 28, 2011.
9. Luminis Upgrade:
    - Upgrade to 4.3 before end of year.
    - Munich server sunset date – 2012.
    - Kick off meeting – end of month.
10. ODS 8.1:
    - 8.2/8.3 upgrades have performance enhancements.
    - Need to meet with Andrew LaManque – rescheduled to November 2, 2011.
    - Upgrade would improve performance.
    - EDW – schedule time with consultant – 1 day with consultant.
        - Tom will let Chien know when ready to meet with consultant.
    - Will not affect Banner platform; no need to shut system down.
11. Placement Scores in MyPortal:
    - Build table – use APEX.
    - Eliminate need to download PDF of what classes to take based on score.
    - Degreeworks is another option.
12. UC4 – New Project.
    - Map out installation schedule.
13. Meeting Maker & Email Integration.
14. Dashboard – Work Study Hours.
    - Add another view showing number of hours a student has remaining – Matt will start this week.
15. ARGOS – Report to show who has access to what folder.