

## Technical Meeting Minutes

October 1, 2012

Attendees: Chien Shih, Jerrick Woo, Susan Malmgren, Drake Lewis, Joe Lampo, Matt Rapczynski, Tom Roza and Kari Elliott (note taker).

1. Integrated Development Environment (IDE) for the future - propose to look into IntelliJIDEA, HTML5, Mobile and Banner 9 (2013 project).
  - Expand skills – Capture Card possible project.
    - Contract has been extended for 1 more year; have 9 months to find solution.
  - Prototype using a magnetic card reader, Grails, and Banner – Matt will demo (10 minutes).
2. Virtualization project round table - infrastructure, migration group approach, shared storage, single sign on security, resiliency, DR.
  - Build platform –hybrid.
  - Migration path similar to email/calendar project.
  - Virtualize applications, then migrate.
3. Training - schedule, on-site or off-site, web or in person.
  - Hands on training, on site – projects to work, self directed.
    - Early next year.
4. Instructor drops student but student is not dropped – need real time drops. (Jim/Matt)
  - Implement Winter quarter 2013.
5. Email/Calendar Update:
  - Working on Email Retention Policy.
6. Oracle 10g to 11g Conversion:
  - Working on configuring issues – currently testing.
  - Will do dry run October 13, 2012; will be non-disruptive.
  - HP UX OS (software) upgrade will be done October 20, 2012.
7. Faculty Leave Reporting:
  - Implement February 4, 2013 – on target.
  - Code review October 2, 2012.
  - Live demo to Senior Staff October 16, 2012.
8. SARS/eSARS – STS Replacement:
  - Phase I is nearly complete.
  - SARS/eSARS Texting – Phase II.
9. FSA Atlas Platform:
  - Implement Winter quarter 2013.
  - Platform will be ready October 15, 2012.
10. FLAC – NBA jobs freezing:
  - Have automated workaround.
  - Have to re-open service request with Ellucian.
    - Received fixes from Ellucian and tested in TSTHRS – testing was successful.

- Will clone to PRODN this week to continue testing.
    - Move into Production end of this week or Monday, October 8, 2012.
  - City College of San Francisco will be onsite October 11, 2012.
11. Luminis Application Support:
- Form District Wide Luminis Team.
12. De-provisioning of Email Accounts:
- Need a formal separation policy from District.
    - Work with HR to form policy (Joe Moreau/Suzanne Pfeiffer).
13. Security – Granting Access:
- Procedure in place and is working.
    - Will have Core Committee review one more time before going to Senior Staff.
    - Will bring to Senior Staff before publishing.
14. OmniUpdate:
- Move to enterprise model; vendor recommends not moving to enterprise model.
15. Touchnet Credit Card Payment:
- Students get error messages during peak processing periods.
    - Students fill out information, click submit and receive error message from Touchnet.
  - Processing seems to be breaking down between Touchnet site and FHDA (Banner).
  - Will upgrade to Java 1.6 on JVM machine.
  - Have already changed timeout from 30 minutes to 15 minutes in SSB.