EIS Technical Meeting
October 17, 2011, 10:00am-11:00am

Attendees: Chien Shih, Tom Roza, Drake Lewis, Matt Rapczynski, Susan Malmgren, Jerrick Woo, Jo Lampo and Kari Elliott (note taker).

Important Calendar Dates:
1. PERS/XML filing deadline – September 15, 2011
   - Waiting for patch; deadline extended to October 31, 2011
2. Degreeworks Go Live – January 9, 2012 for students (both colleges)

Banner Performance Issue:
1. Reboot SAN unit – sent out alert September 15, 2011 in the morning.
   - SVM is being dropped by vendor.
   - Post mortem discussion.
     o Firm ware upgrade – November 4, 2011.
       ▪ Tom will receive detail action plan from Robby Wright this week.
     o Need tool to alert performance issue in Banner.
       ▪ Robby Wright will provide documentation this week.
2. Performance issues with Cashiers office accounts receivable processing.

Agenda Items:
1. PCI-DSS GoundLab Scan:
   - Deadline extended to October 31, 2011.
   - Report has been sent to Fred & Kevin.
2. Department Retreat:
   - Tuesday, October 18, 2011.
     o Location will be State Farm Building.
   - Agenda.
     o Guest speaker – Bob Hughes from North Orange.
     o Pat Hyland – team building.
3. Faculty Association Mandate:
   - Chien will write up review for Student meeting Thursday.
4. Oracle 11g Migration Plan
   - Complete by end of year.
   - Long term support of APEX – presentation at retreat.
   - Validating APEX in TEST8.
     o Works with Banner and Luminis.
   - Migration plan – Oracle provided.
     o Oracle assessment – written estimate.
     o Kick off session; will need list of participants and best time.
   - Oracle support will no longer go through SGHE after February 2012; will go to Oracle direct.
   - Oracle Application Server – move to Web Logic?
     o Make decision after Oracle assessment.
5. DR Site:
   - Focus on after 11g migration plan is started.

6. BDMS:
     - Keep Hershey up through end of year; will need to back up database.
     - Documentation is almost complete; draft version is online.
     - De Anza scanner has been delivered; install this week.
     - Phase II complete before end of year.
          - Need work session to review documents on external hard drives (Foothill).
     - March 2012 – begin training next department to use BDMS.
7. Degreeworks:
     - Counselors cannot see all features – working with SGHE.
     - Need to get San Mateo's scribing – still need.
     - Received code for goal/major information from San Mateo.
     - Have dedicated resources from colleges for student pilot test group.
8. Finance Upgrade to 8.6:
     - Testing going well.
     - Install into PROD October 28, 2011.
9. Luminis Upgrade:
     - Upgrade to 4.3 before end of year.
     - Munich server sunset date – 2012.
     - Luminis 4.3 in LUM TEST; Drake is testing.
10. ODS 8.1 Upgrade:
     - 8.2/8.3 upgrades have performance enhancements.
     - Need to meet with Andrew LaManque – rescheduled to November 2, 2011.
     - EDW – schedule time with consultant – 1 day with consultant.
          - Tom will let Chien know when ready to meet with consultant.
     - Will not affect Banner platform; no need to shut system down.
11. Placement Scores in MyPortal:
     - Build table – use APEX.
     - Eliminate need to download PDF of what classes to take based on score.
     - Degreeworks is another option.
12. UC4 – New Project.
     - Map out installation schedule.
13. Meeting Maker & Email Integration.
14. Dashboard – Work Study Hours.
     - Users are testing.
15. ARGOS – Report to show who has access to what folder.
16. Omni Update – Plan for server.
17. Automatic enrollment of waitlist – Action line does not support.
18. Cashier Office – 8 jobs ETS can run.
     - Check run correctly; cannot check results are correct.
     - Need to meet to discuss further.
19. SARS/eSARS
     - Write up procedure – Tom/Susan.
     - Bring draft after work session – Tom.