Technical Meeting Minutes
October 8, 2012

Attendees: Chien Shih, Drake Lewis, Jerrick Woo, Susan Malmgren, Tom Roza, Joe Lampo, Matt Rapczynski and Kari Elliott (note taker).

1. Integrated Development Environment (IDE) for the future - propose to look into IntellijIDEA, HTML5, Mobile and Banner 9 (2013 project).
   - Expand skills – Capture Card possible project. (Contract has been extended for 1 more year; have 9 months to find solution).
   - Need to upgrade operating systems and add memory for Joe's group.
2. Virtualization project round table - infrastructure, migration group approach, shared storage, single sign on security, resiliency, DR.
   - Joe Moreau organizing an onsite visit with VMWear.
   - Platform – server platform and disk array needed; separate from Banner (use Exchange model).
   - Virtualize desktops first.
3. Training – early next year, onsite.
   - PL/SQL training scheduled for October 23-25, 2012.
   - Grail, Groovy training early next year (5 day training boot camp).
4. Liquid office using in using CWID and Portal password – December 31, 2012.
   - Needs new version of software needed; currently using version 4 and is no longer supported.
   - Upgrade servers using Measure C funds?
   - Not changing business processes.
5. Luminis Channel creation.
   - Need to document process (Drake with Ron & Bill as backup).
   - Foundation and other request for create additional channel – November 26, 2012.
   - Need updated versions on Advancement channels (Norbert).
   - Susan will need access to Advancement channels.
   - Further discuss at next week's meeting.
6. Instructor drops student but student is not dropped – need real time drops. (Jim/Matt)
   - Implement Winter quarter 2013.
7. Email/Calendar Update:
   - Working on Email Retention Policy.
   - Second load balancer & secondary storage online.
8. Oracle 10g to 11g Conversion:
   - Will do dry run October 13, 2012; will be non-disruptive.
   - HP UX OS (software) upgrade will be done October 20, 2012.
   - Oracle 11g will be in test environment October 22, 2012.
9. Faculty Leave Reporting:
   - Implement February 4, 2013 – on target.
   - Live demo to Senior Staff October 16, 2012; need time & location to put on calendar.

- Request from Tech team to have users approve freeze features changes & focus on release and testing.

10. SARS/eSARS – STS Replacement:
- Phase I is nearly complete; final meeting October 16, 2012, hand over to Call Center.
- SARS/eSARS Texting – Phase II kick off meeting October 17, 2012.
  - E-messaging.
  - Fix De Anza
  - Any other departments who want to deploy (Foothill Red Canyon convert to SARS).

11. FSA Atlas Platform:
- Implement Winter quarter 2013.
- Platform will be ready October 15, 2012; will have 1 month to test.

12. FLAC – NBA jobs freezing:
- Have to re-open service request with Ellucian.
  - Received fixes from Ellucian and tested in TSTHRS – testing was successful.
  - Move into Production October 9, 2012.
- City College of San Francisco will be onsite October 11, 2012.

13. De-provisioning of Email Accounts:
- Need a formal separation policy from District.
  - Work with HR to form policy (Joe Moreau/Suzanne Pfeiffer).

14. Security – Granting Access:
- Procedure in place and is working.
  - Will bring to Senior Staff before publishing.

15. OmniUpdate:
- Move to enterprise model; begin negotiating with vendor.

16. Touchnet Credit Card Payment:
- Processing seems to be breaking down between Touchnet site and FHDA (Banner).
- Will upgrade to Java 1.6 on JVM machine October 8, 2012; begin testing.

17. DegreeWorks 4.1:
- 6-8 hours needed to implement into Production.
- Ready to implement October 9, 2012.
- DegreeWorks 4.1.1 may require database change; won't be released until end of October.