EIS Technical Meeting
September 12, 2011, 10:00am-11:00am

Attendees: Chien Shih, Joe Lampo, Tom Roza, Drake Lewis and Kari Elliott (note taker).

Important Calendar Dates:
1. PERS/XML filing deadline – September 15, 2011
2. 3CBG Conference – September 29, 2011 (Walnut Creek Marriott)
3. Evisions ARGOS Training – October 1, 2011 (Hyatt Regency Irvine)
4. Retreat date – October 18, 2011
5. PCI-DSS Deadline – September 30, 2011 for District, August 30, 2011 for ETS
6. Degreeworks Go Live – September 26, 2011 for Counselors, January 9, 2012 for students (Foothill); October 19, 2011 for Counselors, January 9, 2012 for students (De Anza)
7. Faculty Association Mandate – review September 30, 2011

Agenda Items:
1. PCI-DSS GoundLab Scan:
    - Completed scanning bookstores, email, Foothill Health services and old legacy.
    - Results have been emailed to Chien.
    - Need to verify the accuracy of the log file, Tom is tasked to do this.
2. Department Retreat:
    - Tuesday, October 18, 2011; location still to be determined.
        o First choice is State Farm, second choice is Shoreline.
    - Agenda.
        o draft agenda mailed to supervisors on 8/30/2011
3. Oracle 11g Migration Plan
    - Complete by end of year.
    - Long term support of APEX – presentation at retreat.
    - Migration plan – Oracle provided.
        o Prepare HP platform – already started, complete early next week.
        o Oracle assessment – written estimate.
    - Oracle support will no longer go through SGHE after February 2012; will go to Oracle direct.
    - Oracle Application Server – move to Web Logic?
        o Make decision after Oracle assessment.
4. DR Site:
    - Focus on after 11g migration plan is started.
5. BDMS:
    - Keep Hershey up through end of year; will need to back up database.
    - Social security numbers have been masked.
    - Still reviewing documentation.
    - Drop down menu field length is 60 characters and should not be changed per SGHE – part of baseline Banner.
        o Write a script to left justify making it easier to read without scrolling.

6. Degreeworks:
   - Request for technical support.
   - Single sign still unresolved.
   - Localization issue – waiting for Melanie at SGHE; WebEx sessions have not happened yet – Tom will take the lead.
     - Consultant is not doing localization – Matt will work on.
     - Need clear scope – meeting needed with SGHE consultant.
   - Mike West at SIG can be used as another source.
7. Finance Upgrade to 8.6:
   - Discuss with Finance at meeting September 15, 2011 to prioritize.
   - Requirements for upgrade are known.
     - Need to upgrade to 8.4, then 8.5; can be done at same time.
   - Clone PRODN to PROD September 20, 2011.
   - Install 8.6 in PRODN September 23, 2011.
   - Install into PROD end of October.
8. Luminis Upgrade:
   - Upgrade to 4.3 before end of year.
   - Research after Degreeworks is implemented.
   - Invite Matt to next meeting to discuss.
9. ODS 8.1:
   - 8.2/8.3 upgrades have performance enhancements.
   - Technical research is complete.
   - Currently testing Oracle streams
   - Will improve refresh process.
10. Placement Scores in MyPortal:
    - Joe will research.
11. Course Studio File Storage:
    - Identify which server to use.
    - Faculty are running out of space.
    - Tentative decision is to move SAN storage.