

Technical Meeting Minutes

September 17, 2012

Attendees: Chien Shih, Susan Malmgren, Drake Lewis, Tom Roza, Matt Rapzcynski, Joe Lampo and Kari Elliott (note taker).

1. Fall quarter class opening readiness.
 - Ready for Fall quarter; Faculty Association mandate in place.
 - Have open ticket with Touchnet regarding sporadic payment issues.
2. Instructor drops student but student is not dropped – need real time drops. (Jim/Matt)
 - Implement Winter quarter 2013.
3. Email/Calendar Update:
 - Email directory status, do we have missing members particular faculty in Banner but not in directory?
 - Display based on active employee group.
 - Email Retention Policy.
 - Looking at other colleges policies.
4. Oracle 10g to 11g Conversion:
 - Completed Firmware upgrade.
 - Re-configure disk September 15, 2012; another outage window needed to finish what wasn't completed September 15th.
 - Tom will give Chien new plan this week.
 - HP UX OS (software) upgrade will be done October 20, 2012.
5. Faculty Leave Reporting:
 - Implement February 4, 2013 – on target.
 - Code review October 2, 2012.
 - Live demo to Senior Staff October 16, 2012.
6. SARS/eSARS – STS Replacement:
 - Bring up 7 terminals by September 24, 2012 – on schedule.
 - SARS/eSARS Texting.
7. Support of DA ATC lab, different support procedures from SARS, can we standardize it?
8. FSA Atlas Platform:
 - Complete installation.
 - Will be ready for testing when Jerrick returns from vacation.
9. FLAC – NBA jobs freezing:
 - Solution involves DBA to flush shared buffer pool; workaround.
 - Have to re-open service request with Ellucian.
 - Confirmed product defect; Ellucian is working on solution.
 - City College of San Francisco would like to schedule a visit.
10. Luminis Application Support:
 - Form District Wide Luminis Team.
11. De-provisioning of Email Accounts:
 - Need a formal separation policy from District.
 - Work with HR to form policy (Joe Moreau/Suzanne Pfeiffer).
12. Security – Granting Access:

- Bill Baldwin drafting policy to review at Core meeting.
 - Will be procedure to follow, not District policy.
 - Add special provision for immediate termination.
 - Need to develop more detailed internal procedure.

13. OmniUpdate:

- Move to enterprise model.