

## **EIS Technical Meeting**

### **September 19, 2011, 10:00am-11:00am**

Attendees: Chien Shih, Joe Lampo, Tom Roza, Susan Malmgren, Matt Rapczynski, Jerrick Woo and Kari Elliott (note taker).

#### **Important Calendar Dates:**

1. PERS/XML filing deadline – September 15, 2011
2. 3CBG Conference – September 29, 2011 (Walnut Creek Marriott)
3. Evisions ARGOS Training – October 1, 2011 (Hyatt Regency Irvine)
4. Retreat date – October 18, 2011
5. PCI-DSS Deadline – September 30, 2011 for District, August 30, 2011 for ETS
6. Degreeworks Go Live – September 26, 2011 for Counselors, January 9, 2012 for students (Foothill); October 19, 2011 for Counselors, January 9, 2012 for students (De Anza)
7. Faculty Association Mandate – review September 30, 2011

#### **Banner Performance Issue:**

1. Reboot SANS unit – sent out alert September 15, 2011 in the morning.
  - Schedule outage for tonight.
  - Post mortem discussion needed.
  - Need to think about SANS unit maintenance.
    - Has heavy use.
    - Look into replacement parts.

#### **Agenda Items:**

1. PCI-DSS GoundLab Scan:
  - Results have been emailed to Chien.
  - Need to verify the accuracy of the log file, Tom is tasked to do this.
2. Department Retreat:
  - Tuesday, October 18, 2011; location still to be determined.
    - First choice is State Farm, second choice is Shoreline.
  - Agenda.
    - draft agenda mailed to supervisors on 8/30/2011
3. Oracle 11g Migration Plan
  - Complete by end of year.
  - Long term support of APEX – presentation at retreat.
  - Migration plan – Oracle provided.
    - Prepare HP platform – already started, complete early next week.
    - Oracle assessment – written estimate.
  - Oracle support will no longer go through SGHE after February 2012; will go to Oracle direct.
  - Oracle Application Server – move to Web Logic?
    - Make decision after Oracle assessment.
4. DR Site:
  - Focus on after 11g migration plan is started.

5. BDMS:

- Keep Hershey up through end of year; will need to back up database.
- Social security numbers have been masked.
- Still reviewing documentation.
- Drop down menu field length is 60 characters and should not be changed per SGHE – part of baseline Banner.
  - Write a script to left justify making it easier to read without scrolling.

6. Degreeworks:

- Request for technical support.
- Single sign still unresolved.
- Localization issue – waiting for Melanie at SGHE; WebEx sessions have not happened yet – Tom will take the lead.
  - Consultant is not doing localization – Matt will work on.
  - Need clear scope – meeting needed with SGHE consultant.
- Daily meetings beginning September 20, 2011 from 8:00am-8:30am, FH Carriage House.

7. Finance Upgrade to 8.6:

- Discuss with Finance at meeting September 15, 2011 to prioritize.
- Requirements for upgrade are known.
  - Need to upgrade to 8.4, then 8.5; can be done at same time.
- Clone PRODN to PROD September 20, 2011.
- Install 8.6 in PRODN September 23, 2011.
- Install into PROD end of October.

8. Luminis Upgrade:

- Upgrade to 4.3 before end of year.
- Research after Degreeworks is implemented.
- Invite Matt to next meeting to discuss.

9. ODS 8.1:

- 8.2/8.3 upgrades have performance enhancements.
- Technical research is complete.
- Currently testing Oracle streams
- Will improve refresh process.

10. Placement Scores in MyPortal:

- Joe will research.

11. Course Studio File Storage:

- Identify which server to use.
- Faculty are running out of space.
- Tentative decision is to move SAN storage.