

Technical Meeting Minutes

September 24, 2012

Attendees: Chien Shih, Drake Lewis, Jerrick Woo, Joe Lampo, Matt Rapczynski, Susan Malmgren, Tom Roza and Kari Elliott (note taker).

1. Integrated Development Environment (IDE) for the future - propose to look into IntelliJIDEA, HTML5, Mobile and Banner 9 (2013 project).
 - Expand skills – Capture Card possible project.
2. Virtualization project round table - infrastructure, migration group approach, shared storage, single sign on security, resiliency, DR.
 - Build platform –hybrid.
 - Migration path similar to email/calendar project.
 - Virtualize applications, then migrate.
3. Training - schedule, on-site or off-site, web or in person.
 - Prefer to do onsite training.
 - Hands on training – projects to work, self directed.
 - Need to factor in schedule, workload and effectiveness.
 - Discuss further at next meeting, October 1, 2012.
4. Instructor drops student but student is not dropped – need real time drops. (Jim/Matt)
 - Implement Winter quarter 2013.
5. Email/Calendar Update:
 - Email Retention Policy.
 - Looking at other colleges policies.
6. Oracle 10g to 11g Conversion:
 - Completed Firmware upgrade.
 - Chien has new plan.
 - HP UX OS (software) upgrade will be done October 20, 2012.
7. Faculty Leave Reporting:
 - Implement February 4, 2013 – on target.
 - Code review October 2, 2012.
 - Live demo to Senior Staff October 16, 2012.
8. SARS/eSARS – STS Replacement:
 - Bring up 7 terminals by September 24, 2012 – on schedule.
 - Term was not set as active – has been resolved.
 - SARS/eSARS Texting.
9. Support of DA ATC lab, different support procedures from SARS, can we standardize it?
10. FSA Atlas Platform:
 - Implement Winter quarter 2013.
11. FLAC – NBA jobs freezing:
 - Have automated workaround.
 - Have to re-open service request with Ellucian.

- Received fixes from Ellucian and tested in TSTHRS – testing was successful.
 - Implement into Production 2 weeks after start of Fall quarter.
 - City College of San Francisco would like to schedule a visit.
12. Luminis Application Support:
- Form District Wide Luminis Team.
13. De-provisioning of Email Accounts:
- Need a formal separation policy from District.
 - Work with HR to form policy (Joe Moreau/Suzanne Pfeiffer).
14. Security – Granting Access:
- Procedure in place and is working.
 - Will bring to Senior Staff before publishing.
15. OmniUpdate:
- Move to enterprise model; vendor recommends not moving to enterprise model.