Technical Meeting Minutes
September 9, 2013

Attendees: Chien Shih, Ryan Anthony, Matt Rapczynski, Jerrick Woo, Norbert Debler, Susan Malmgren, Tom Roza, Chris Dubeau, Bill Baldwin, Bao Pham, Vicki Liao, Joe Lampo, Hasan and Kari Elliott (note taker).

1. Challenges.
    - New Projects to Implement, 2014-2015.
        - Banner XE
            - Java, HTML 5, Groovy, Grails.
        - Luminis 5 upgrade.
            - 1-2 years left for Luminis 4.
        - Grant for Distance Learning Across California Community Colleges.
            - One website with single sign on.
            - Infrastructure/support.
            - Map CWIDs to state ID.
2. Future Team Structure.
    - Business Continuity Group.
        - Banner XE
        - Enhancements to Banner.
    - Security/Scheduling Group.
        - Standard operating procedure for provisioning/de-provisioning accounts.
    - Project Management Office.
        - Project management skills.

Another meeting will be scheduled at the end of October for feedback. Joe Moreau will make a formal announcement to district mid to late November of team structure.