

## **EIS Technical Meeting**

### **October 11, 2010, 10:00am-11:00am**

Attendees: Chien Shih, Joe Lampo, Jerrick Woo, Susan Malmgren, Tom Roza and Kari Elliott (note taker).

#### **ARGOS:**

1. Trainer has access to FHDA.
2. Report tab on MyPortal.
  - User log in – MyPortal.
  - Report tab open to page where reports will eventually be with message “Under Construction” and a link to ARGOS.
3. Have collected half of the reports from the teams.
4. PC's in D270 have ARGOS sign on.
5. User instructions – Susan/Joe.

#### **CALB 8.3 Upgrade Update:**

1. Touchnet was not working after upgrade – fixed October 10, 2010.
  - Currently monitoring.
2. Transcript printing errors with Form Fusion occurred after upgrade.
  - Currently working on.
3. Monitoring Luminis provisioning.
4. Testing Application Server 10135 October 12, 2010 in PRODN.
  - If successful, will move into PROD Wednesday or Thursday this week.
5. Financial Aid 8.9 is not certified for CALB 8.3 platform.
6. Connect LumTest to PRODN this month.

#### **BDMS:**

1. Plan – how many hours needed.
2. Platform ready – December.
  - Install after CALB 8.3 update to PROD (October 8-10, 2010).
    - Student and HR will be available October 10<sup>th</sup> to test .
  - BDMS platform ready for testing December 1<sup>st</sup>.
3. SGHE will write conversion routine – ready end of year.
4. January – April 2011 – clean up import routine.
5. April – May 2011 – parallel testing.
6. June 2011 – Go live.

#### **Foundation:**

1. Review plan.
2. December dead month for Foundation.
3. November 2010 – January 2011 – PIDM clean up; export to TST8.
4. Review latest Advancement Trip report from SGHE consultant.

#### **Degree Works:**

1. PRODN instance.
2. Scribing is being done in PRODN.
3. Conference meeting with consultant.

4. Schedule ready by end of week.

**Website:**

1. Review of Tom's plan.
2. Plan covers:
  - October 11<sup>th</sup>-29<sup>th</sup> – Review project scope.
  - October 29<sup>th</sup>-November 12<sup>th</sup> – Identify & reach agreement on changes.
  - November 12<sup>th</sup>-December 17<sup>th</sup> – Make changes to ETS website.
  - December 17<sup>th</sup>-22<sup>nd</sup> – Certify website as up-to –date.

**Lee McDonald/CCCApply:**

1. Waiting for test results of changes made.

**3<sup>rd</sup> Party Integration:**

1. W2's (6000), 1098T's (65,000) and 1099's (600) due end of December.
  - W2's – will use Premamail to mail and make PDF copy available through SSB.
  - 1098T's – will use Premamail to print and mail (like last year).
  - 1099's – will use Evisions and make images available to Finance.
2. Credit Card System:
  - Still on Legacy (ProCard).
  - Need to move to Banner.
  - Convert ID, account number and statements through Luminis (go paperless).
  - Complete by January.
  - Last Legacy statement will be for December.
3. Emergency Notification System :
  - Automatic update – end of October.
4. Job Scheduling:
  - List of jobs compiled.
  - Tom and Joe currently reviewing.
5. Fitness Center (Foothill) still uses social security number.
  - Older students cannot remember CWID.