Technical Meeting Minutes
May 13, 2013

Attendees: Chien Shih, Tom Roza, Matt Rapczynski, Susan Malmgren, Jerrick Woo, Joe Lampo and Kari Elliott (note taker).

1. Integrated Development Environment (IDE) for the future - IntellijIDEA, HTML5, Mobile and Banner XE (2013 project).
2. Virtualization Project.
   - Tom will send report to Chien this week.
   - Have platform in place – Spring/Summer 2013.
3. Banner patch management; apply process, monitoring and follow up.
   - Monitor Routine – Splunk.
     o Research/testing – Matt/Chris.
4. Migration of Munich server to Banner 11g Platform.
   - Complete migration in June.
5. ID Card Replacement – Capture Card contract ends September 2013.
   - Phase I – Multicard chosen.
     o Contract will go to Board for approval in June; begin implementation after Board approves.
   - Phase II – Separate printing from Capture by Fall quarter.
     o Meeting to discuss ePRINTit – May 14, 2013.
   - Phase III – Create specs with colleges' student government, expansion of current Dashboard.
     o Replace card-transfer balance, change card stock.
6. Pay to Stay – Eliminate need to drop for nonpayment- Implement Pay To Stay Winter quarter 2014.
   - Installment plan including ACH option contract finalized with Touchnet; will go to Board in May.
     o Begin implementation after Board approves.
   - Colleges want to implement Fall quarter, still in discussion.
7. Auto-transcript – process automatically into Banner.
   - Ellucian including in baseline; no release date yet.
8. Discuss Exchange calendar list for group access – no implementation date yet.
   - Moderators have been setup.
9. Liquid office using in using CWID and Portal password – Winter 2014.
   - LDAP option installed on test server.
     o Current version will import employees and students into LDAP directory.
     o Researching newer version.
10. Email/Calendar Update.
    - Working on Email Retention Policy.
11. 11g Conversion Issues:
    - Single sign on not working for Mac users for INB; cannot install patch until old Macs have been upgraded.
      o List identifying users with older Macs completed by May 20, 2013.

12. FSA Atlas Platform – Implement Fall 2013.
   - Ryan is installing 'SEVIS TRANSFER' related system items in Atlas – completed.
   - De Anza confirmed working.
13. OmniUpdate.
   - Contract will be signed after June 30, 2013 based on the decision made by Kevin.
14. BDMS.
   - Hand off the support to desktop group for future scanner configuration.
     - Need to complete guide to Quick Scan Pro first.
   - District will compile list of documents to be stored in BDMS – list due May 20, 2013.
   - Foothill Financial Aid is not using Quick Scan Pro – currently too busy to use.
   - Foothill Disable Students' scanner keeps going offline – created ticket.
   - De Anza A & R office is working fine.
15. Course Studio – Possible solution to elimination of material fees.
   - How many faculty use Course Studio?
16. SARS
   - Transfer Center at Foothill is using an old installation.
     - Need to update configuration; entire platform needs to be down for update.
     - Suggest doing during finals week.
   - Student Success & Resource Center at De Anza cannot log in.
     - Stand alone; not connected to Yosemite.
     - Need dummy account to log in like Foothill Fitness Center.
17. Student Online Voting System at De Anza.
   - Add link to MyPortal.
   - Voting May 20-25, 2013.
18. Custom Forms for CCCApply.
   - Have work around.
   - Need help from Lee McDonald.