

# **SARS/eSARS Management Overview Meeting Minutes**

**October 11, 2011, 9:00am-12:00pm**

Attendees: Chien Shih, Melissa Aguilar, Diana Alves de Lima, Gregory Anderson, Angela Caballero de Cordero, Cindy Castillo, Jerry Cellilo, Stacey Cook, Daniel Dishno, Kevin Glapion, Michele Lebleu, Susan Malmgren, Kathleen Moberg, Jerrick Woo, Marty Kahn, Letha Jeanpierre and Kari Elliott (note taker).

## **What colleges bought:**

1. SARS Grid – schedule/report (eSARS).
2. SARS Track – check in/out appointments.
  - Use for student employees – time entry on Banner.
3. SARS Call – reminder calls/emails sent out day before appointment.
  - Vendor is currently working on sending text messages.
4. Benefits – front end data; keeps appointments clean.

## **What colleges are currently using:**

1. De Anza is using:
  - SARS Grid in Labs.
2. Foothill is using:
  - eSARS for appointments.

## **Objective:**

1. Phase I:
  - Site administrators relearn SARS to be able to support staff.
2. Phase II:
  - Combine both servers into one server; databases would stay separate.
    - Simplifies maintenance.
    - ETS will cover new server costs.
    - Make eAdvise and eAppointments functional for both colleges when combining servers.
    - SARS does not track tutoring hours; it is better as a schedule/appointment making system.
3. Phase III:
  - a. Banner integration (single sign on from My Portal, reduce local site administrators security maintenance)
  - b. STS replacement

## **Take Away Items – Next Steps:**

1. Early alert – SARTS-ALRT.
  - Schedule a demo.
2. Common feature sets.
3. Platform unification.
4. Banner integration.
5. Time Entry.
6. Move notes to Space Mountain on Banner.
  - Filters & security classes will be needed to protect student confidentiality.