

Student Weekly Meeting Minutes

April 26, 2012 8:00am-9:00am

Attendees: Chien Shih, Tom Roza, Joe Lampo, Henry Jung, Joan Pena-Ferrick, Kathleen Moberg, Kevin Harral, Veronica Aparicio, Jerrick Woo, Bill Baldwin, Rich Schroeder, Nazy Galoyan, Rachel Tai and Kari Elliott (note taker).

Standing Agenda Items:

1. How should we display registration status of "PR" on the student Roster? Should it be a Drop? (Susan)
 - More information is needed.
2. Data Requirements from SIS Legacy System:
 - ETS signed maintenance contract for 1 more year.
 - 50,000-60,000 academic records to move into BDMS (Foothill images from disks) – completed.
 - Summarize and review next meeting.
 - 1983-1999 academic history in SIS has not been moved & needs to be moved into Banner.
 - Transcripts need to be moved.
 - Will use same process for De Anza.
3. Census:
 - Will consolidate email notification for Summer quarter.
4. Important Dates for Students – implement Summer quarter.
5. Expand course information into Banner – allow students to drill down through CRN when registering.
 - Will not be doing upgrades; will move forward and implement into production.
6. UC4:
 - Banner Agent – decision needs to be made before moving forward.
 - Need to schedule conference call with UC4.
7. Faculty Association Mandate (stop registration when quarter starts) – July 2, 2012:
 - Ready to implement.
8. CalB 8.6 and Student upgrades scheduled for April 28, 2012; Core team decided to cancel.
 - Issue with SSB class search in Firefox browser; impact student registration.
 - Implementing patch April 27, 2012 for BOG fee waiver; Financial Aid will be able to disburse payments.
 - Will do upgrades later in year.
9. Foothill early Summer session; classes start June 11, 2012.
 - Distance learning – ready.
 - Foothill will need to do an early grade roll for Spring quarter.
 - Banner will not catch time conflicts between Spring and Summer quarter.
 - A query can be written to find overlapping classes – ready to implement into production.
 - Need to generate time tickets.
10. First Winter grade roll – on going; no problems.
 - Foothill is done with grade rolls per Roland Amit.
 - De Anza is missing a few grades per Joan Pena-Ferrick.
11. De Anza will drop for nonpayment for Summer quarter; Foothill is undecided.
 - Drop for nonpayment for De Anza, June 22, 2012.
12. Fall Registration:
 - Both colleges will begin registration July 23, 2012.
13. BDMS:
 - Will continue to load Foothill records late afternoons – completed.

- Phase III: De Anza has microfiche records that need to be moved to disks and then moved into BDMS.
 - Disabled Students.
 - Scheduled training at Foothill; have supported scanner & security has been setup.
 - De Anza has provided a list for security but do not have a scanner yet.
14. Degreeworks:
- Have patch for 'What if' scenarios; patch did not work and have escalated service request.
 - No resolution yet.
 - Have service request with SGHE for GPA rounding issue; patch did not work – Jerrick working on.
 - Double credit issue (affecting more students at both colleges); routine did not work.
 - Defect is to be fixed in 4.1.
 - Still having issues with Ed plan.
 - Known defect with Internet Explorer; No resolution yet, may be fixed in 4.1.
 - Degreeworks 4.1 installed in Degreeworks Test connected to PRODN.
 - De Anza has been testing.
 - Counselors would like button to change majors in Degreeworks; add to dashboard – July 2, 2012.
 - Also will add placement score view to dashboard.
 - IGETC – Kent will follow up with San Mateo College.
 - Visit San Mateo college April 27, 2012.
 - Requested consultant help.
15. SARS/eSARS:
- Financial Aid would like to purchase text message option; PR is in progress.
 - Synch chip needed for sending text messages; was not part of original quote.
 - Will need to get new quote.
 - Testing/Assessment Center at De Anza setup & ready for testing.
 - Need to schedule meeting to discuss configuration issues.
16. Security General C Class:
- April 27, 2012 remove users from list received from Kathleen.
 - Will remove all Finance users by end of month.
17. Fees incorrect when student drop courses online.
- Defect in Banner; affects some international students at De Anza, not reported at Foothill.
 - Service request with Action line, no response; fee assessment batch job fixes at night.
18. State Compensation Report – Due May 30, 2012:
- Specs have been reviewed; on target to meet deadline.
 - Sent sample to state; waiting for response.
19. Faculty Leave Reporting – began coding using APEX; complete end of April.
- Demo at All Administrators Meeting April 27, 2012.
20. Replacement email/calendar – Outlook Exchange was chosen:
- Implement by July 1, 2012.
21. Online applications for International Students – IT Project request form has been submitted from De Anza and prioritized.
- Banner has a recruitment module available.
22. De Anza would like to do late adds for distance learning like Foothill; did not want to do initially.
- Code ready; need to meet with college; Will need to complete an IT Project request form.