

Student Weekly Meeting Minutes

February 23, 2012 8:00am-9:00am

Attendees: Chien Shih, Tom Roza, Bill Baldwin, Veronica Aparicio, Kent McGee, Nazy Galoyan, Joan Pena-Ferrick, Drake Lewis, Shawna Aced, Joe Lampo, Laureen Balducci and Kari Elliott (note taker).

Standing Agenda Items:

1. VMS Survey – who is using legacy system and why are they using it.
 - Migrate by end of fiscal year.
 - No problem expected migrating FRS and HRS; used for historical data.
 - Writing into Oracle tables.
 - Will need a strategy migrating SIS; still used as a live system.
 - Meeting scheduled next week.
2. UC4:
 - Phase III – gradual go live – February 2012.
 - Currently testing accounts and security roles.
 - UC4 vendor recommends having Banner Agent (software between Banner and UC4).
 - Already have an agent; investigating further.
 - Will run cashier jobs, internal jobs and part of grade roll.
3. Faculty Association Mandate (stop registration when quarter starts):
 - Implement Summer quarter 2012.
 - Weekly testing sessions have been setup.
 - CalB 8.6 and Student upgrades scheduled for May 18th.
 - Testing CalB upgrade (320 reporting).
 - Keep work around in place through summer & do upgrade at another time; not enough time to test; Institutional Research is ok with doing upgrade at another time.
 - Foothill will have an early Summer session; classes start June 11, 2012.
 - Will implement for regular Summer quarter; will not affect early Summer session.
4. Spring Registration:
 - Spring priority registration begins March 6, 2012 for De Anza and March 7, 2012 for Foothill.
 - Both colleges will drop for nonpayment March 23rd and March 26th.
5. Fall Registration:
 - De Anza is tentatively planning to start registration on July 23, 2012; not confirmed yet.
 - Foothill is undecided.
6. BDMS:
 - Jim Clow & Ryan Anthony are working on formatting extracted data for Foothill.
 - Purchasing begin using September 2012.
 - Web version-Banner Tab does not allow printing; DSS need to be able to print – Matt.
7. Degreeworks:
 - Working for students.
 - Have patch for 'What if' scenarios; patch did not work.
 - Counselors are having issues with Ed plan.
 - Problems are inconsistent; need more on-going training.

- Have service request with SGHE for GPA rounding issue; patch did not work.
 - Localization of PDF file – Jerrick working on.
8. SARS/eSARS:
- Phase II – Simplify the current platform architecture.
 - Implement common platform February 23, 2012; Tom will send out advisory to colleges.
 - Released login documents to users.
 - Kiosks need software to be enabled to work alone; needs to be tested.
 - Phase III – Integrate into MyPortal; single sign on Fall 2012.
 - Financial Aid would like to purchase text message option.
9. Security General C Class:
- Less than 400 remain.
10. 3CMS/CMS catalog – pre-reqs not in Banner.
- Already released in Degreeworks and Class Finder; still need to implement into baseline Banner.
11. Fees incorrect when student drop courses online.
- Defect in Banner; affects some international students at De Anza, not reported at Foothill.
 - Service request with Action line; waiting for patch.
12. Regulatory overhaul of repeatability, withdrawal and grade calculations.
- Still in compliance; may change later pending policy decision.
13. Placement scores – show students' level in Banner, not score – Jerrick.
- Changing direction, more time needed; New deadline – March 30, 2012.
 - Need connected before Fall registration begins in July.
14. Missing grades banded report – Jerrick.
- Release to senior management at both colleges; in process to put on Report tab.
 - Senior staff discussing how to reprimand faculty who do not turn grades in on time.
15. Tracking non-transcriptable certificates in Banner – Lourdes/Jim.
- I/R needs a centralized place for tracking; Lourdes to provide specs.
16. Census – specs almost completed:
- Button will appear only on census date & following 2 days; will disappear after date passes; implement Spring quarter.
17. State Compensation Report – Due April 30, 2012:
- SGHE cannot release patch; HR/Payroll will transfer project to ETS.
 - Specs have been reviewed; on target to meet deadline.
18. Faculty Leave Reporting – began coding using APEX; complete end of April.
- Demo at All Administrators Meeting April 27, 2012.
19. Replacement email/calendar – currently evaluating:
- Will have report by end of February.
 - Senior staff will review and made decision.
 - Implement July 1, 2012.
20. Online applications for International Students – request from De Anza:
- Did not like CCCApply; Will need to complete an IT Project request form.
21. De Anza would like to do late adds for distance learning like Foothill; did not want to do initially.
- Code ready; need to meet with college; Will need to complete an IT Project request form.