

Student Weekly Meeting Minutes

June 30, 2011 8:00am-9:00am

Attendees: Chien Shih, Bill Baldwin, Henry Jung, Shawna Aced, Kathleen Moberg, Tom Roza, Joan Pena-Ferrick, Stephanie Franco, Drake Lewis, Rich Schroeder, Jim Clow, Joe Lampo, Matt Rapczynski, Susan Malmgren, Jerrick Woo, Rachel Tai and Kari Elliott (note taker).

1. General Ledger balance forward rolling at 5pm today followed by soft close:
 - Requires INB turned off at 4:30pm today.
 - A & R office requesting MyPortal turned off at the same time to avoid issues with student account receivables.
 - Chien will talk with Ngoc and Hector to extend deadline beyond 4:30pm (A & R offices are open late today).
2. Registration for Summer quarter:
 - 15,000 registered at De Anza.
 - 9,700 registered at Foothill.
 - Refunds set for all parts of term except for S part of term; will not give student refund (Foothill).
 - Rachel will forward the code De Anza uses to Shawna and Chien.
3. Fall Registration Schedule:
 - De Anza (29,000 time tickets issued)
 - July 7th EOPS/DSS/Vets/EDC
 - July 12th Other Priority
 - July 13th Continuing Students
 - July 21st New & Former Students
 - August 15th High School Students
 - Foothill (will not move registration up)
 - July 21st Priority Registration (EOPS, DSPS & Vets only)
 - July 22nd Early Registration
 - July 25th Continuing Students (start date staggered by number of units)
 - August 1st New & Former Students
 - August 2nd High School Students
 - Fall quarter classes begin September 26, 2011.
 - Drop for nonpayment dates for De Anza (confirmed by Rachel):
 - July 29th, August 12th, August 26th, September 2nd and September 9th (last drop).
 - Foothill has decided not to drop for nonpayment for Fall quarter (confirmed by Shawna).
4. 320 Report – next filing July 15, 2011.
 - John Mullen on site July 11, 2011, Foothill, D270.
5. BDMS:
 - Need to move go live date; De Anza A & R office will be too busy with Summer quarter and Fall registration.
 - May need to reschedule consultant (Paul Apollo); scheduled to be onsite week of July 11th.
 - ETS will continue with conversion effort.

6. Degreee works:
 - Complete production platform – mid-July.
 - Currently validating scribe work.
 - Go live – September 26, 2011.
7. Academic Standing – De Anza testing:
 - Still need to gather more data.
 - Scheduled meeting with Foothill.
 - Follow up with Jerrick.
8. Registration Issues:
 - High School attributes need to terminate when student applies as a new college student.
 - Auto emails from CCCApply inconsistent; students not getting communications.
 - Banner is no longer checking concurrently enrolled students for max units; Shawna reported a student taking the max units at De Anza attempting to take the max units at Foothill.
9. Grade Roll Schedule:
 - De Anza: June 25th, July 2nd and July 9th.
 - Foothill finished first grade roll this morning; Tita Shields currently running ineligibility drop job.
 - There are a handful of classes at Foothill that cannot enter positive attendance; can enter grades.
 - Problem has been reported to SGHE; SGHE cannot reproduce (constraint violation- Oracle error code).
 - Cannot be done in SSB but can be done in INB.
 - Affects noncredit classes at Foothill; De Anza does not have noncredit classes.