

Student Weekly Meeting Minutes

June 9, 2011 8:00am-9:00am

Attendees: Chien Shih, Bill Baldwin, Pat Fifield, Rachel Tai, Henry Jung, Shawna Aced, Kathleen Moberg, Tom Roza, Susan Malmgren, Joe Lampo, Matt Rapczynski, Joan Pena-Ferrick, Jerrick Woo, Becca Levin and Kari Elliott (note taker).

1. ARGOS:
 - ETS currently creating datablocks.
 - Report Writer training begins week of June 13th for super users; have datablocks completed by then.
 - Morning training will cover creating spreadsheets and mailing labels.
 - Afternoon training will cover banded reports.
 - Groups participating in training will have datablocks to work with.
2. Registration for Summer quarter:
 - 6,900 registered at De Anza.
 - 6,200 registered at Foothill.
 - No issues to report.
3. De Anza president Brian Murphy wants to move Fall registration to July 7, 2011.
 - Date has not been finalized; depends if Fall schedule can be ready in time.
 - Foothill will not move their Fall registration up.
4. SSB – updating mailing addresses:
 - Need message to students to not put in an end date without putting in a new address; invalid addresses stop check runs.
5. 320 Report – next filing July 15, 2011.
 - Report engine is in PRODN; currently testing.
 - Would be an isolated upgrade; touches nothing else.
 - Upgrade to Production when Luminis is shut down for Finance – end of June.
6. BDMS:
 - Load Hershey into BDMS production next week.
 - Colleges can log into BDMS production after move.
 - Setup access to BDMS (not security) before users can use BDMS.
 - Foothill equipment setup almost complete; complete next week.
 - Next milestone date: June 16th – Move to production incidence for user to certify.
7. Degreeeworks:
 - Training this week in D270 at Foothill.
8. Security Report:
 - Report review with Core team June 6, 2011 – 4 reports.
 - Certified 2 reports; ready to move into certified folder and put in Report tab.
 - Requested to combing the other 2 reports; finish this week.
 - All security reports completed by June 30, 2011.
9. FERPA Training in Banner:
 - Complete by Fall quarter; follow Haz-Mat training model.
10. Academic Standing – De Anza testing:
 - Inaccuracies when students attend both colleges (approximately 700 students).
 - Can manually override – ETS will look into.