

Student Weekly Meeting Minutes

May 17, 2012 8:00am-9:00am

Attendees: Chien Shih, Tom Roza, Joe Lampo, Henry Jung, Joan Pena-Ferrick, Kathleen Moberg, Veronica Aparicio, Jerrick Woo, Bill Baldwin, Nazy Galoyan, Rachel Tai, Shawna Aced, Susan Malmgren, and Kari Elliott (note taker).

Standing Agenda Items:

1. Data Requirements from SIS Legacy System:
 - Clean up needs to be done first; colleges have already started.
 - Estimate 1 year to complete.
2. Census:
 - Will consolidate email notification for Summer quarter.
3. Important Dates for Students – implement Summer quarter.
 - Needs to be implemented Summer quarter per A & R offices at colleges – June 4, 2012 (Jerrick).
4. Expand course information into Banner – allow students to drill down through CRN when registering.
 - Need to certify before implementing into Production.
5. UC4:
 - Banner Agent – still negotiating with Ellucian (SGHE).
6. Faculty Association Mandate (stop registration when quarter starts) – July 2, 2012:
 - Ready to implement.
 - Notice to students; update online instructions.
7. Summer Registration.
 - 500 registered at De Anza.
 - 3,200 registered at Foothill.
 - Finance is asking for a count of early Summer registration; ETS will send an ARGOS report.
8. De Anza will drop for nonpayment for Summer quarter; Foothill will drop for nonpayment.
 - Drop for nonpayment for De Anza, June 22, 2012.
 - Drop for nonpayment for Foothill – May 25th, June 1st.
9. Fall Registration – Both colleges will begin registration July 23, 2012.
10. BDMS:
 - Phase III: De Anza has microfiche records that need to be moved to disks and then moved into BDMS.
 - Disabled Students.
 - Complete installation at Foothill next week; schedule training when installation is complete.
 - De Anza has provided a list for security but do not have a scanner yet.
11. Degreeworks:
 - Have patch for 'What if' scenarios; patch did not work and have escalated service request.
 - No resolution yet.
 - Double credit issue (affecting more students at both colleges); routine did not work.
 - Defect is to be fixed in 4.1.
 - Still having issues with Ed plan.
 - Known defect with Internet Explorer; No resolution yet, may be fixed in 4.1.

- Degreeworks 4.1 installed in Degreeworks Test connected to PRODN.
 - Resolved some issues; still need to test Ed plan.
 - Norbert will begin installing Ed plan.
 - Ticket for Google Chrome issue with Action Line.
 - Need to maximize screen.
 - Counselors would like button to change majors in Degreeworks; add to dashboard – July 2, 2012.
 - Also will add placement score view to dashboard.
 - IGETC – Kent will follow up with San Mateo College.
 - Requested consultant help.
12. Banner SSB Printing unofficial transcripts issue:
- Some browsers will only print the first page.
 - Solution – right click in frame to print; will print whole transcript.
13. SARS/eSARS:
- Financial Aid would like to purchase text message option; PR is in progress.
 - Synch chip needed for sending text messages; was not part of original quote.
 - Will need to get new quote.
 - Meeting scheduled with colleges to consolidate contract.
14. Security General C Class:
- ETS still in and some A & R users.
 - Bill is working in APEX to automate security.
 - System to track requests and changes.
15. Fees incorrect when student drop courses online.
- Defect in Banner; affects some international students at De Anza, not reported at Foothill.
 - Service request with Action line, no response; fee assessment batch job fixes at night.
16. Faculty Leave Reporting – began working on Payroll interface.
17. Replacement email/calendar:
- Implement by July 1, 2012.
 - Production server ready early next week.
 - Migrate ETS June 1, 2012.
 - Migrate early adopters June 8, 2012.
18. Online applications for International Students – IT Project request form has been submitted from De Anza and prioritized.
- Banner has a recruitment module available; waiting for feedback from International Student offices.
19. eTrans.
- Credentials need to have SPEEDE account; will leave alone.
20. Tracking of non-transcriptable certificates is in place; technical part is complete.
- Need to match descriptions on Foothill website with descriptions in Banner; Foothill currently working on.
21. Health Insurance Fee Issue.
- Need more secure way to capture fees.
 - Need to know who has access to attributes table & how it is used.
 - Looking into other options.