

Student Weekly Meeting Minutes

May 19, 2011 8:00am-9:00am

Attendees: Chien Shih, Bill Baldwin, Pat Fifield, Susan Malmgren, Rachel Tai, Henry Jung, Shawna Aced, Laureen Balducci, Joe Lampo, Kathleen Moberg, Veronica Aparicio, Drake Lewis, Jerrick Woo and Kari Elliott (note taker).

1. 8.4 Testing:

- Assessment not working correctly; was using data from PROD that did not exist in PRODN.
- CCCApply working.
- Students able to make payment when there is a zero balance; had been working, not working now.
 - Joe will follow up with Xiaobin (Xiaobin wrote program).
- Known defects from SGHE.
 - Waitlist capacity – allowing a student to register for class when class & waitlist are at capacity, bypassing waitlist all together; patch working.
 - Waitlist with no priority number – happens occasionally; monitor daily when waitlist is turned on.
 - When waitlist is manually changed in INB, priority sequence is messed up.
 - There is a job in Banner to re-sequence waitlist after adjustments are made; no notification is sent to student that priority has changed. It is now standard procedure at both colleges to run job after waitlist is manually adjusted.
 - P/NP option does not work once class starts; work around in place.
 - No patch to fix – waiting for SGHE.
- De Anza is still testing Academic standing – results are good.
- Team agrees to move 8.4 into Production May 20, 2011 as scheduled.
- De Anza is having an Open House, May 21, 2011 and will be registering students. Kathleen asked to be notified if there will be a problem with registration after upgrade.

2. Date to register tickets for Summer quarter:

- 17,087 at Foothill
- 22,404 at De Anza

3. 320 Report – next filing July 15, 2011.

- John Mullen will work with schedulers prior to filing date.

4. BDMS:

- Training began May 18, 2011 – going well.
- Converted history from Hershey will be stored in a separate cabinet.
- Beginning July 1, 2011, scanned documents will be stored in baseline cabinets.
- Single sign on is working.
- Working on building up production environment.
- Reserving 2 sessions for May 26, 2011 for Finance and Purchasing.
- Will cutoff scanning into Hershey before July 1, 2011 go live.
 - Contract with Hershey is extended to end of year.
- Security – use current INB access since BDMS is form based security.
 - Consultant is looking into read only access for users.