

BDMS & Degree Works Weekly Go Live Meeting Minutes

October 28, 2010, 8:00am-9:00am

Attendees: Chien Shih, Tom Roza, Kathleen Moberg, Pat Fifield, Joe Lampo, Veronica Aparicio, Henry Jung, Shawna Aced, Bill Baldwin, Jim Clow, Drake Lewis, Jerrick Woo, and Kari Elliott (note taker).

1. Degreeworks Update:

- Review what has been done.
- 80% of the Foothill catalog has been scribed; complete by end of year.
- Begin scribing De Anza catalog January 2011 to make June Go Live.
- November 5, 2010 – conference call with SGHE.

2. Winter Quarter Registration:

- Start daily meetings before registration starts.
 - November 11-22, 2010.
- Week of November 15th, Antonio Trepesowsky (SGHE) will be on site.
- Will try to get Xiaobin Li (SGHE) on site week of November 8th or November 15th.
- SSB forms (office hours & grades) – Web Tailor fixes.

3. INB Performance Issues:

- Updating Java on workstations.
- Schedule for De Anza to begin November; complete by Thanksgiving.
- Instructions for Foothill to update Java will on the Call Center website next week.
- Mac users automatically update Java.
- Tom's group is working with the Network team to monitor Foothill campus connection to Banner platform.
 - Network switches.
 - Wireless traffic.

4. 320 Output:

- Information is not clean.
- Not pulling contact hours correctly.
- Warnings – data inconsistent.
- Glitches at section level.

5. Rolling Spring Degrees to Banner – Jerrick

- Finished awarding in Plus – validated.
- Complete by November 5th to test.

Review of Banner Student Issues:

1. Security.

- ARGOS can limit security at datablock level; limits what fields a person can see.

- INB security defined properly.
 - Task force representing all modules (like data standards task force) recommended.
 - Security Authorization Process:
 - Form for ARGOS access on MyPortal – Drake creating.
 - Route to Bill Baldwin, security officer.
 - Printout for signature/create help desk ticket.
2. Accounts Receivable Problems.
 - List of documented problems needed (Pell grants, refunds, etc.).
 - Rachel & Shawna will compile – still waiting for list.
 3. GPA calculation Issues – Xiaobin Li (SGHE) working on.
 - Multiple repeats – W/F.
 - Banner calculates differently from SIS.
 - Identify – run script to correct.
 - Test run October 25th; complete testing by November 5th.
 4. Room Book Report.
 - ARGOS Room Conflict may resolve.
 - Tool to develop report – target for November.
 5. Assessment/Accuplacer – Xiaobin Li (DGHE) working on October 25th.
 6. Add codes, waitlist, pass/no pass – intermittent; no pattern.
 - Works ok during registration; when students start using add codes, problems start.
 7. Faculty Payroll and Load at the campus level including reports, continued functionality, etc. – Xiaobin Li (SGHE) will work on week of October 25th when on site.
 - Christina Espinosa-Pieb would like to see this higher on priority list.