

Banner Finance

Finance Rules

Introductions

- Name
- Organization
- Title/function
- Job responsibilities
- Banner experience
- Expectations

Course Goals

The goal of this workbook is to provide you with the knowledge and practice to accurately establish rules within the Banner Finance system for processing of documents

Agenda

- Overview
- Set up
- Question and Answer



Overview

Understanding the components of Finance rule codes will increase understanding of the Finance ledger posting. All the Finance rule codes necessary to post all documents are delivered with the Banner software. Adding custom rule codes will increase flexibility and control of processing transactions.



Set up Objectives

At the end of this section, you will be able to

- display an existing rule class
- define a new rule class
- modify an existing rule class



Set up

▪ Viewing Existing Rule Classes

- Rules Maintenance form (FTMRUCL)
 - Used to define transaction processing rules, processes, and edits which determine how Banner Finance processes your transactions



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Set up

▪ Creating a New Rule Class

- Rules Maintenance form (FTMRUCL)
 - Used to create a new rule class



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Set up

▪ Adding Edit Rules to a Rule Class

- Rules Maintenance form (FTMRUCL)
 - Used to limit what actions a user can perform to adjust his/her budget using your new rule class



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Set up

▪ Adding Process Codes to a Rule Class

- Rules Maintenance form (FTMRUCL)
 - Process codes are the 'guts' of the rule class
 - Supplies it with process codes before it will perform any function at all



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Set up

▪ Adding Posting Modifiers to a Rule Class

- Posting modifiers allow you to assign FOAPAL overrides to the posting actions performed by the process codes of your rule class



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Set up Review

- What Banner form do you use to view rule classes?
- How do you create a new rule class code?
- How can you limit the length of time a rule class is in effect?
- How do you specify that you want a rule class to allow zero amount posting?
- How do you enter a rule for comparing values?



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Course Summary/Review

As a result of this course we have provided you with the knowledge and experience to accurately establish rules within the Banner Finance system for the processing of documents







Questions and Answers



Thank you for your participation



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