

**Foothill-De Anza Community College**  
**Follow-up Report for November 4<sup>th</sup> - 6<sup>th</sup>, 2008**  
**Integration Architecture and Planning**  
**November 14<sup>th</sup>, 2008**

<b>Account Information</b>	
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<b>Distribution</b>		
Foothill-De Anza	Kathy Kyne	EIS Project Manager
SunGard Higher Education	Rob Bailey	Project Manager
SunGard Higher Education	Brad Vacura	Integration Architect

**Objectives**

- Overview goals of the Integration Architecture and Planning Service
- Deliver education around Integration Strategies and Unified Digital Campus (UDC) Technologies
- Educate team on the value and needs for integration to enable the institution's business and agility.
- Understand the strengths and weaknesses in organization set up and utilizing technology to work together across departments
- Collect information both verbally and in documentation about the different integration needs
- Confirm existing integration architecture
- Review documentation and management of integrations in place
- Identify integration technologies used by team and their level of expertise with these tools
- Document integration requirements specific to SunGard Higher Education product implementation, with others defined as possible

**Progress Report****Accomplishments**

SITE VISIT November 4<sup>th</sup> – 6<sup>th</sup>, 2008

Kick-off session was completed defining the service, process, deliverables, schedule and expectations for the week. Educational sessions covered the value of implementing a Service-Oriented Architecture, Integration Strategies, Value-Added and UDC integration technologies.

Interactive sessions performed SWOT (Strengths, Weaknesses, Opportunities and Threats) analysis and identified business drivers. Cross-departmental break-out sessions by functional areas (Student Services, Advancement Office, Information Services, Human Resources, Financial Aid, Finance, Admissions, and Portal and Communications,) documented current integration architecture, integration technologies and future integration needs.

Based on information gathered during the on-site, Thursday sessions were modified to include the following:

1. Review of the Integration services included in the Foothill-De Anza's Banner project.
2. Review of Banner integration technologies and skills required to develop.
3. List of decisions pending on third-party software applications.
4. Overview of the Banner, Banner INB, Banner Self-Service and Luminis architecture and integration touch points.
5. Debriefed on week's accomplishments, decisions made and talked about next steps.

<b><i>Progress Report</i></b>
<b><i>Decisions Made and/or Actions Taken</i></b>

The consultation was an educational and information gathering session; no recommendations were made during the on-site delivery and were deferred until the final deliverables.

Deliverables tentatively due December 2<sup>nd</sup> (delayed from November 27<sup>th</sup> due to the Thanksgiving holiday):

1. Application Portfolio Matrix
2. Draft Integration Architecture and Planning Report

**Attendance**

Core Team	Name	Title
	Chien Shih	Educational Technology Services Director
	Drake Lewis	Project lead for Oracle portal implementation
	Fred Sherman	Vice Chancellor of Technology
	Gertrude Gregorio	Instructional Team Leader
	Hector Quinonez	District Controller - finance
	Joe Lampo	Information Systems Supervisor
	Kathleen Moberg	Dean of Admissions - Student module functional lead
	Kathy Kyne	EIS Project Manager
	Kim Chief Elk	HR Director
	Sharon Luciw	Director of Network Systems
	Tom Roza	Supervisor systems and operations
	Duncan Graham	VP Career/Workforce Edu & Technology
	Bob Barr	Reporting
	Cindy Castillo	Financial Aid
	Jeanine Hawk	VP of Educational Resources and College Operations
	Rob Bailey	SunGard PM

Day 1	General Session	Title
	<b>8:30a - 12:15p</b>	
	Chien Shih	Educational Technology Services Director
	David Gillett	Part of Networks Team
	Drake Lewis	Project lead for Oracle portal implementation
	Fred Sherman	Vice Chancellor of Technology
	Hector Quinonez	District Controller - finance
	Henry Ly	Computer project coordinator - hr and finance
	Jerrick Woo	Student Systems
	Joe Lampo	Information Systems Supervisor
	Kathleen Moberg	Dean of Admissions - Student module functional lead
	Kathy Kyne	EIS Project Manager
	Kevin Harold	Director of Financial Aid Foothill
	Lisa Hovevar	ETS Network Supervisor
	Sharon Luciw	Director of Network Systems
	Shawna Aced	Registrar
	Shelia Coyne	ETS Educational Technology Services
	Susan Bloom	Financial Aid
	Tom Roza	Supervisor systems and operations
	<b>Student Session</b>	<b>Title</b>
	<b>1:15 - 2:45p</b>	

Day 1	General Session	Title
	Bill Baldwin	SIS IT - Portal
	Cori Nunez	Curriculum Coordinator
	David Gillett	Part of Networks Team
	Denise Perez	Academic Scheduling Coordinator
	Drake Lewis	Project lead for Oracle portal implementation
	Gertrude Gregorio	Instructional Team Leader
	Hector Quinonez	District Controller - finance
	Jane Swanson	Scheduling Coordinator
	Jerrick Woo	Student Systems
	Jim Clow	Coordinator
	Joe Lampo	Information Systems Supervisor
	Kathleen Moberg	Dean of Admissions - Student module functional lead
	Lisa Hocevar	ETS Network Supervisor
	Mary Clark	Curriculum Coordinator
	Nancy Chao	Cashiering Supervisor
	Nhung Tran	Program Coordinator - Task Scheduling
	Pat Fifield	Assoc Registrar/De Anza
	Shawna Aced	Registrar
	Shelia Coyne	ETS Educational Technology Services
	<b>Advancement</b>	<b>Title</b>
	<b>3:00 - 3:45p</b>	
	Hector Quinonez	District Controller - finance
	Kathleen Moberg	Dean of Admissions - Student module functional lead
	Marie Fox Ellison	Ex. Director of Foundation
	<b>IT Session</b>	
	<b>4:00 - 4:45p</b>	
	Bill Baldwin	SIS IT - Portal
	Drake Lewis	Project lead for Oracle portal implementation
	Henry Ly	Computer project coordinator - hr and finance
	Irma Rodarte	Sr. Programmer Analyst
	Jerrick Woo	Student Systems
	Jim Clow	Coordinator
	Joe Lampo	Information Systems Supervisor
	Ron Rayas	Programmer Analyst

Day 2	HR Team	Title
	<b>8:30 - 9:30a</b>	
	Hector Quinonez	District Controller - finance
	Henry Ly	Computer project coordinator - hr and finance
	Joe Lampo	Information Systems Supervisor
	Kim Chief Elk	HR Director
	Patti Conens	HR Specialist - full-time faculty
	Rhoda Wang	Assistant Controller
	Ron Rayas	Programmer Analyst
	<b>Financial Aid</b>	<b>Title</b>

Day 2	HR Team	Title
	<b>9:45 - 10:45a</b>	
	Hector Quinonez	District Controller - finance
	Shelia Coyne	ETS Educational Technology Services
	Susan Bloom	Asst Director of Financial Aid at De Anza College
	<b>Finance</b>	<b>Title</b>
	<b>11:00-12:15p</b>	
	Bernata Slater	Budget Director
	Bill Baldwin	SIS IT - Portal
	Bret Watson	Grants Monitor
	Donna Toyohara	Business Services
	Ellen Lyon	Accounts Payable Supervisor
	Gloria Wu	Chief Accountant
	Hector Quinonez	District Controller - finance
	Henry Ly	Computer project coordinator - hr and finance
	Joni Hayes	District Financial Analyst
	Kathy Nguyen	Foundation Accountant
	Laureen Wong	FH Campus Budget and Enrollment Analyst
	Martin Varela	Sr. Accountant
	Pat Wood	Cashiering Coordinator
	Ron Rayas	Programmer Analyst
	Shawna Aced	Registrar
	Shelia Coyne	ETS Educational Technology Services
	Teri Gerard	DA Campus Budget and Enrollment Analyst
	<b>Admissions</b>	<b>Title</b>
	<b>1:30 - 2:30p</b>	
	Barry Johnson	De Anza Admissions
	Chien Shih	Educational Technology Services Director
	Jerrick Woo	Student Systems
	Jim Clow	Coordinator
	Kathleen Moberg	Dean of Admissions - Student module functional lead
	Pat Fifield	Assoc Registrar/De Anza
	Roland Amit	Foothill Admissions
	Shawna Aced	Registrar
	<b>Portal</b>	<b>Title</b>
	<b>2:45 - 3:45p</b>	
	Bill Baldwin	SIS IT - Portal
	David Gillett	Part of Networks Team
	Drake Lewis	Project lead for Oracle portal implementaiton
	Joe Lampo	Information Systems Supervisor
	Kathy Kyne	EIS Project Manager
	Larry Ching	Web Support Technician - De Anza
	Lisa Hocevar	ETS Network Supervisor
	Matt Rapczynski	Programmer Analyst
	Shelia Coyne	ETS Educational Technology Services

Day 3		Title
	<b>8:30 - 9:30a</b>	<b>Overview of UDC environment</b>
	Bill Baldwin	SIS IT - Portal
	Chien Shih	Educational Technology Services Director
	Drake Lewis	Project lead for Oracle portal implementation
	Hector Quinonez	District Controller - finance
	Henry Ly	Computer project coordinator - hr and finance
	Jerrick Woo	Student Systems
	Jim Clow	Coordinator
	Joe Lampo	Information Systems Supervisor
	Matt Rapczynski	Programmer Analyst
	Ron Rayas	Programmer Analyst
	Shelia Coyne	ETS Educational Technology Services
	<b>10:15-11:00a</b>	<b>Talking Skill set</b>
	Bill Baldwin	SIS IT - Portal
	Drake Lewis	Project lead for Oracle portal implementation
	Henry Ly	Computer project coordinator - hr and finance
	Jim Clow	Coordinator
	Joe Lampo	Information Systems Supervisor
	Matt Rapczynski	Programmer Analyst
	Ron Rayas	Programmer Analyst
	Shelia Coyne	ETS Educational Technology Services
	<b>1:30 - 2:30p</b>	<b>Timeline</b>
	Hector Quinonez	District Controller – finance
	<b>2:30 - 4:00p</b>	<b>Decisions Pending - What's Left</b>
	Joe Lampo	Information Systems Supervisor
	Shelia Coyne	ETS Educational Technology Services
	Drake Lewis	Project lead for Oracle portal implementation
	Henry Ly	Computer project coordinator - hr and finance
	Bill Baldwin	SIS IT - Portal
	Jim Clow	Coordinator
	Ron Rayas	Programmer Analyst
	Chien Shih	Educational Technology Services Director

<b>Action Items and/or Assignments for SunGard Higher Education</b>				
<b>Date Assigned</b>	<b>Description</b>	<b>Owner</b>	<b>Critical Date for Completion</b>	<b>Status</b>
12/2/2008	Complete final draft of consultation deliverables	Lori, Susan	Tentative Delivery Date: December 2nd	Open

*Status: New, Open, Completed, Cancelled, Deferred*

<b>Action Items and/or Assignments for Foothill-De Anza</b>				
<b>Date Assigned</b>	<b>Description</b>	<b>Owner</b>	<b>Critical Date for Completion</b>	<b>Status</b>

*Status: New, Open, Completed, Cancelled, Deferred*

<b>Concerns / Decisions to be made</b>			
<b>Description</b>	<b>Owner</b>	<b>Target Date for Closure</b>	<b>Action Plan</b>