

# January 2010

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4 Work starts Sungard Support week Pradeep Reddy, Cyd Hawkins	5 Due for prior month Time sheet (bubble sheet for December) Sungard support on site	6 Mid Month trial run Parallel run for both Plus and Banner Sungard support on site	7 Sungard support on site Cyd Hawkins Pradeep Reddy	8 Sungard support on site Cyd Hawkins Pradeep Reddy	9 Staff overtime if needed
10	11 Sungard support on site Cyd Hawkins Pradeep Reddy	12 Sungard support on site Cyd Hawkins Pradeep Reddy	13	14	15 Mid Month Payroll Dead line for Liquid office 5 pm	16 Staff overtime if needed
17	18 Holiday	19 End of month trial run Parallel run for both Plus and Banner Sungard support on site	20 Sungard support on site Cyd Hawkins Pradeep Reddy	21 Sungard support on site Cyd Hawkins Pradeep Reddy	22 Sungard support on site Cyd Hawkins Pradeep Reddy	23 Staff overtime if needed
24	25 Final payroll run End of month Sungard support on site Cyd Hawkins	26 Sungard support on site Cyd Hawkins Pradeep Reddy	27	28	29 End of Month payroll	30
31						