

ANNOUNCEMENT OF EMPLOYMENT OPPORTUNITY

De Anza College

English as a Second Language Instructor

Job #07-059

Open Until Filled

The Foothill-De Anza Community College District is currently accepting applications for the faculty position of **English as a Second Language Instructor, De Anza College.**

Description of the De Anza College ESL Program:

The ESL Department offers a sequence of ESL courses designed to help students attain college-level English language skills (listening, speaking, reading and writing), and to enable them to proceed to other classes, to transfer to four-year institutions, or to prepare for the job market. ESL instructors concentrate on supporting the acquisition of solid language skills that enable students to take required courses for transfer in all disciplines, integrating diverse methodologies and approaches in order to support students with developmental needs as well as students who have intermediate level English proficiency.

ESL instructors work closely with other faculty and staff in a co-requisite program taught via the College Readiness Program that supports related courses taught in the Division of Language Arts. ESL Instructors will work in the Listening & Speaking Lab (LSL) and/or the Writing & Reading Center (WRC).

DUTIES AND RESPONSIBILITIES OF THE POSITION INCLUDE:

Teach all levels of ESL (intermediate through advanced), day and/or evening, involving all skills (listening, speaking, reading and writing). Teach using a variety of teaching strategies that promote learning and success for a diverse student population. Work collaboratively with department faculty in Writing, Reading and Speech, faculty in other divisions, and the Student Success Center faculty to develop curricula and/or new delivery systems. Participate as a team member in department, division, campus and district committees and activities. Participate in curriculum development, placement and exit exam evaluation, and text selection.

Standard duties expected of all faculty include development and evaluation of curricula, maintaining scheduled office hours, attending department and division meetings, pursuing professional growth activities, and performing other duties consistent with the role of an instructor. Instructors also have the opportunity to serve on District and college committees and participate in campus extra-curricular activities.

MINIMUM QUALIFICATIONS:

1. Understanding of, sensitivity to, and respect for the diverse academic, socio-economic, ethnic, religious, and cultural backgrounds, disability, and sexual orientation of community college students, faculty and staff.
2. Master's degree in TESL, TESOL, applied linguistics with TESL emphasis, linguistics with TESL emphasis, English with a TESL emphasis, or education with a TESL emphasis **OR** Bachelor's in TESL, TESOL, English with a TESL certificate, linguistics with a TESL certificate, applied linguistics with a TESL certificate, or any foreign language with a TESL certificate **AND** Master's in linguistics, applied linguistics, English, composition, bilingual/bicultural studies, reading, speech, or any foreign language **OR** the equivalent.

PREFERRED QUALIFICATIONS:

1. Any combination of coursework, training, and/or experience in cross-cultural teaching and learning and diverse learning styles, and experience in developing multicultural curriculum materials.
2. Experience teaching English composition, reading and grammar to adult, Generation 1.5, and under-prepared non-native speakers of English at the college or university level.
3. Ability and commitment to working collaboratively and as a member of a team.
4. Proficiency in English and ability to serve as a model for language acquisition.
5. Experience teaching English composition and reading to adult and under-prepared non-native speakers of English at the college or university level.
6. Teaching experience in a multicultural academic setting incorporating diverse cultural, linguistic, international, gender, and ethnic perspectives in ESL courses.
7. Experience as a teacher using a variety of approaches and collaborative methodologies in a classroom setting.
8. Experience developing curriculum for a variety of learning styles and using different delivery systems including teaching with technology.
9. Familiarity with recent theory in TESL methodology and current language teaching assessment techniques.
10. Interest in assuming leadership roles, developing programs, working as a member of a Department and a Division team.
11. Experience in collaborating with colleagues in the same discipline or in other disciplines.

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PREFERRED QUALIFICATIONS: (continued)

12. Familiarity with a language other than English and/or with a non-western culture.
13. Commitment to participation in department/division activities and the shared governance of the College.

In addition, successful candidates will demonstrate the following knowledge and abilities:

1. Skills to implement varied teaching strategies that address retention of diverse student populations and students who are under-prepared for college-level work, Generation 1.5 students, as well as transfer students.
2. Ability to implement curriculum for multiple learning styles using a variety of delivery methods.
3. Ability to develop writing assessments and other types of assessment techniques and lab-teaching methods that enrich the students' learning experience in the classroom.
4. Knowledge of language acquisition theories.
5. Ability to work effectively with under-prepared students to motivate them, help them develop a wide range of skills, and assist them in attaining their vocational and transfer goals.

APPLICATION PACKET:

1. A District application to be completed at www.fhdajobs.net (a paper application is available by visiting www.fhda.edu or by contacting Employment Services).
2. A cover letter detailing your qualifications, skills and abilities as they relate to the position.
3. A current resume of all work experience, formal education and training.
4. A separate two-page statement outlining your philosophy of teaching. Please address in particular your approach to teaching ESL in a Community College, and a list of all pertinent coursework.
5. A separate document that provides information which demonstrates your understanding of, sensitivity to, and respect for the diverse academic, socio-economic, ethnic, religious, and cultural backgrounds, disability, and sexual orientation of community college students, faculty and staff.
6. Photocopies of all college transcripts.

Incomplete application packets will not be forwarded to the search committee for review.

Application materials become the property of the District and will not be returned.

SALARY RANGE: \$49,414-\$81,154 annually plus benefits; actual placement is non-negotiable and is based on applicant's verified education and experience.

Excellent benefits package which includes full cost medical coverage for employee and eligible dependents, dental, vision care, employee assistance program, long-term disability, retirement benefits and basic life insurance. Faculty are also eligible for paid sabbatical leaves and stipends for educational and professional development.

For information on our benefits package that includes fully paid medical for employees and dependents, visit our web site: <http://hr.fhda.edu/benefits>

TERMS OF EMPLOYMENT: Full-time, Tenure-track position, 10 months per year.

STARTING DATE: Fall 2007

Persons with disabilities who require reasonable accommodation to complete the employment process must notify Employment Services no later than the closing date of the announcement.

The successful applicant will be required to provide proof of authorization to work in the U.S.

The Foothill-De Anza Community College District does not reimburse applicants for travel, lodging or any other costs incurred by applicant to attend interviews. All interviewing costs incurred will be the responsibility of the applicant.

For more information about our application process contact:
Employment Services
Foothill-De Anza Community College District
12345 El Monte Road
Los Altos Hills, California 94022
(650) 949-6217
Email: employment@fhda.edu
<http://www.fhda.edu>