

# ANNOUNCEMENT OF EMPLOYMENT OPPORTUNITY

## De Anza College

### Psychology Instructor

Job #07-109

Review Date: 06/29/07

The Foothill-De Anza Community College District is currently accepting applications for the faculty position of **Psychology Instructor, De Anza College**.

#### DUTIES AND RESPONSIBILITIES OF THE POSITION INCLUDE:

Under the direction of the Dean, Social Sciences and Humanities, teach Psychology courses that fulfill either general education and/or transfer requirements. Provide classroom instruction in accordance with established course outlines. Create a learning environment that integrates the work of, and issues relating to, women, people of color, and non-western sources. Advise and assist students. Develop strategies to meet the needs of a diverse student population. Facilitate and advocate for student success, especially for those from disadvantaged groups.

Standard duties expected of all faculty include development and evaluation of curricula, maintaining scheduled office hours, attending department and division meetings, pursuing professional growth activities, and performing other duties consistent with the role of an instructor. Instructors also have the opportunity to serve on District and college committees and participate in campus extra-curricular activities.

#### MINIMUM QUALIFICATIONS:

1. Understanding of, sensitivity to, and respect for the diverse academic, socio-economic, ethnic, religious, and cultural backgrounds, disability, and sexual orientation of community college students, faculty and staff.
2. Master's degree in psychology **OR** Bachelor's degree in psychology **AND** Master's degree in counseling, sociology, statistics, neuroscience, or social work **OR** the equivalent.

#### PREFERRED QUALIFICATIONS:

1. Masters degree and/or doctorate in Psychology.
2. Experience with and enthusiasm to teach the following lower-division courses: General Psychology, Psychobiology, Abnormal Psychology, Personality Theory, Lifespan Development, and Statistics and Methods.
3. Experience with large lecture hall classes (e.g. 325 students), as well as experience with collaborative classroom instruction.

In addition, successful candidates will demonstrate the following:

1. Experience with or strong interest in teaching courses online.
2. Interest in course development specifically in the areas of Forensic, Environmental and Positive Psychology.

3. Knowledge of and experience with current computer software as it relates to higher education and psychology.
4. Ability to use various teaching methods that a) engage students in their own learning, including outcomes that motivate students to develop higher-order thinking skills, and b) ensure consistent and appropriate monitoring of student progress.
5. Commitment to the mission of community colleges and their philosophy of education.
6. Demonstrated enthusiasm and interest in working cooperatively with colleagues in multiple departments and in serving on college committees in a shared governance organization.

#### APPLICATION PACKET:

1. A District application to be completed at [www.fhdajobs.net](http://www.fhdajobs.net) (a paper application is available by visiting [www.fhda.edu](http://www.fhda.edu) or by contacting Employment Services).
2. A cover letter detailing your qualifications, skills and abilities as they relate to the position.
3. A current resume of all work experience, formal education and training.
4. A separate document that provides information which demonstrates your understanding of, sensitivity to, and respect for the diverse academic, socio-economic, ethnic, religious, and cultural backgrounds, disability, and sexual orientation of community college students, faculty and staff.
5. In a separate document provide a response of no more than two double-spaced, typed pages to the following question:  
**What would you do as a faculty member to increase student retention, course completion, and persistence in psychology courses at De Anza College?**
6. Photocopies of all college transcripts.
7. Supplemental questionnaire.

Incomplete application packets will not be forwarded to the search committee for review.

Application materials become the property of the District and will not be returned.

**SALARY RANGE:** \$49,414-\$81,154 annually plus benefits; actual placement is non-negotiable and is based on applicant's verified education and experience.

-OVER-

Excellent benefits package which includes full cost medical coverage for employee and eligible dependents, dental, vision care, employee assistance program, long-term disability, retirement benefits and basic life insurance. Faculty are also eligible for paid sabbatical leaves and stipends for educational and professional development.

For information on our benefits package that includes fully paid medical for employees and dependents, visit our web site:

<http://hr.fhda.edu/benefits>

**TERMS OF EMPLOYMENT:** Full-time, Tenure-track position, 10 months per year.

**STARTING DATE:** Fall 2007

Persons with disabilities who require reasonable accommodation to complete the employment process must notify Employment Services no later than the closing date of the announcement.

The successful applicant will be required to provide proof of authorization to work in the U.S.

The Foothill-De Anza Community College District does not reimburse applicants for travel, lodging or any other costs incurred by applicant to attend interviews. All interviewing costs incurred will be the responsibility of the applicant.

For more information about our application process contact:

Employment Services

Foothill-De Anza Community College District

12345 El Monte Road

Los Altos Hills, California 94022

(650) 949-6217

Email: [employment@fhda.edu](mailto:employment@fhda.edu)

<http://www.fhda.edu>

# Supplemental Questionnaire

Instructor: Psychology

Applicant's Name: \_\_\_\_\_

Please indicate how you meet the following qualifications from the position announcement, limiting your responses to the spaces provided.

1. Master's Degree or Equivalent: (Yes, No)

Accredited institution(s) \_\_\_\_\_

Graduate Major Field. \_\_\_\_\_

Graduate Minor Field. \_\_\_\_\_

Title of Dissertation or Thesis. \_\_\_\_\_ BA. Major \_\_\_\_\_

2. Identify from your transcript courses that prepare you to teach our curriculum as listed in "Duties and Responsibilities of the Position"

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. List the courses in Psychology that you have taught.

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____