

# ANNOUNCEMENT OF EMPLOYMENT OPPORTUNITY

## De Anza College

### Political Science Instructor

Job #07-112

Review Date: 05/25/07

The Foothill-De Anza Community College District is currently accepting applications for the faculty position of **Political Science Instructor, De Anza College**.

#### DUTIES AND RESPONSIBILITIES OF THE POSITION INCLUDE:

Provide classroom instruction in Political Science courses using student-centered pedagogies. Teach a range of courses from within departmental offerings: Introduction to American Politics and Government, Comparative Politics, International Relations, Introduction to Political Thought, Women and Politics, State and Local Government, the Politics of Race, Social Movements, and Environmental Politics. Work towards the integration of civic engagement and community service learning into course offerings and student learning. Create an open arena to integrate the work of and issues relating to women, people of color, and comparative or non-Eurocentric sources. Develop strategies to meet the needs of a diverse student population. Facilitate and advocate for student retention and success, especially for those from traditionally disadvantaged groups.

Standard duties expected of all faculty include development and evaluation of curricula, maintaining scheduled office hours, attending department and division meetings, pursuing professional growth activities, and performing other duties consistent with the role of an instructor. Instructors also have the opportunity to serve on District and college committees and participate in campus extra-curricular activities.

#### MINIMUM QUALIFICATIONS:

1. Understanding of, sensitivity to, and respect for the diverse academic, socio-economic, ethnic, religious, and cultural backgrounds, disability, and sexual orientation of community college students, faculty and staff.
2. Master's Degree in political science, government, public administration, or international relations, **OR** Bachelor's Degree in any of the above **AND** Master's Degree in economics, history, social science, sociology, any ethnic Studies, JD, or LL.B.; **OR** the equivalent.

#### PREFERRED QUALIFICATIONS:

1. Experience teaching Political Science using inclusive pedagogies and course content at the post-secondary level to students of ethnically and culturally diverse backgrounds.
2. Experience in developing and utilizing civic engagement or service learning strategies for student learning.
3. Experience teaching the department's core offerings: Introduction to American Government and Politics; International

Relations; Comparative Politics, and Political Thought and Theory.

4. Experience teaching one or more of the following: Women and Politics, Environmental Politics, Race and Politics.
5. Experience with integrating technology in the classroom and/or online teaching.
6. Experience in or ability to teach California and local government classes.
7. Experience and/or ability in developing new curricula.

#### In addition, successful candidates will demonstrate the following:

1. The ability to use various teaching methods that engage students in their own learning, including methods that motivate students to develop their higher level thinking skills.
2. Ability to commit to the mission of De Anza College and its philosophy of education.
3. Ability to demonstrate enthusiasm and interest in working cooperatively with colleagues in multiple departments and in serving on college committees in a shared governance organization.

#### APPLICATION PACKET:

1. A District application to be completed at [www.fhdajobs.net](http://www.fhdajobs.net) (a paper application is available by visiting [www.fhda.edu](http://www.fhda.edu) or by contacting Employment Services).
2. A cover letter detailing your qualifications, skills and abilities as they relate to the position.
3. A current resume of all work experience, formal education and training.
4. A separate document that provides information which demonstrates your understanding of, sensitivity to, and respect for the diverse academic, socio-economic, ethnic, religious, and cultural backgrounds, disability, and sexual orientation of community college students, faculty and staff.
5. Photocopies of all college transcripts.
6. A completed supplemental questionnaire.

Incomplete application packets will not be forwarded to the search committee for review.

Application materials become the property of the District and will not be returned.

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**SALARY RANGE:** \$49,414-\$81,154 annually plus benefits; actual placement is non-negotiable and is based on applicant's verified education and experience.

Excellent benefits package which includes full cost medical coverage for employee and eligible dependents, dental, vision care, employee assistance program, long-term disability, retirement benefits and basic life insurance. Faculty are also eligible for paid sabbatical leaves and stipends for educational and professional development.

For information on our benefits package that includes fully paid medical for employees and dependents, visit our web site:  
<http://hr.fhda.edu/benefits>

**TERMS OF EMPLOYMENT:** Full-time, Tenure-track position, 10 months per year.

**STARTING DATE:** Fall 2007

Persons with disabilities who require reasonable accommodation to complete the employment process must notify Employment Services no later than the closing date of the announcement.

The successful applicant will be required to provide proof of authorization to work in the U.S.

The Foothill-De Anza Community College District does not reimburse applicants for travel, lodging or any other costs incurred by applicant to attend interviews. All interviewing costs incurred will be the responsibility of the applicant.

For more information about our application process contact:  
Employment Services  
Foothill-De Anza Community College District  
12345 El Monte Road  
Los Altos Hills, California 94022  
(650) 949-6217  
Email: [employment@fhda.edu](mailto:employment@fhda.edu)  
<http://www.fhda.edu>

## SUPPLEMENTAL QUESTIONNAIRE

Instructor: Political Science

Instructions; Please fill out the following and answer the open ended questions in 200 words or less each

Applicant's Name: \_\_\_\_\_

Please indicate how you meet the following qualifications from the position announcement, limiting your responses to the spaces provided.

1. Master's Degree or Equivalent: (Yes, No)

Accredited Institution(s): \_\_\_\_\_

Graduate Major Field: \_\_\_\_\_

Graduate Minor Field: \_\_\_\_\_

Title of Dissertation or Thesis: \_\_\_\_\_

BA Major field: \_\_\_\_\_

2. Identify from your transcript courses that prepare you to teach our curriculum as listed in "Duties and Responsibilities of the Position"

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3. List the courses you have taught related to the departmental offerings under Duties and Responsibilities of the positions.

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4. Why do you want to teach at a community college?

5. What strategies have you used to enhance the success of students?

6. What strategies have you used to enhance the success of students who come from demographic groups not traditionally succeeding at as high rates as the average?

7. What strategies have you used or would you use to integrate civic engagement and/or service learning into your teaching?

8. What do you see the role is of the political science instructor in preparing students for democratic participation?

9. Have you integrated the themes of women and politics, race and politics, and/or environmental politics into your courses? If yes, how?

10. How have you utilized or would you utilize the U.S. Constitution as a supplementary or primary resource when teaching American Government and Politics?