

## Open CCCApply Project

### Key Project milestone dates

Key project milestone	Completion date	Completion check list	Progress Bar
Project team kick off meeting with Unicon	1/27/2014	<ul style="list-style-type: none"> <li>Review project schedule, scope, key milestones</li> </ul>	
Provision VM space for installation of Shibboleth single sign-on	3/5/14	<ul style="list-style-type: none"> <li>PMO work scheduled</li> </ul>	
Control Center access list from FHDA	3/24/14	<ul style="list-style-type: none"> <li>PMO work scheduled</li> </ul>	
Design mock-up and verbiage finalized	3/24/14	<ul style="list-style-type: none"> <li>PMO work scheduled</li> </ul>	
VPN access for Unicon to start installation	3/5/14	<ul style="list-style-type: none"> <li>PMO work scheduled</li> </ul>	
Complete Shibboleth configuration	3/31/14	<ul style="list-style-type: none"> <li>Create LDAPs account name with read only access to all LDAP attributes including PDSRole</li> <li>Provide LDAPs host name</li> <li>Provide LDAPs root for query</li> </ul>	
Kick off Meeting with Open CCCApply state consultant	4/10/2014	<ul style="list-style-type: none"> <li>Implementation schedule</li> <li>Meeting minutes</li> </ul>	
Conference call with Lee McDonald	5/2/2014	<ul style="list-style-type: none"> <li>Conference call minutes</li> </ul>	
PMO team discussion and project official assignment	5/8/2014	<ul style="list-style-type: none"> <li>Team meeting minutes</li> <li>assignments</li> </ul>	
Project review (PMO group) w/Lee McDonald	5/15/2014	<ul style="list-style-type: none"> <li>Meeting minutes</li> <li>Project to-do-list</li> </ul>	
Project review (PMO group) w/Lee McDonald	5/22/2014	<ul style="list-style-type: none"> <li>Meeting minutes</li> <li>Project to-do-list</li> </ul>	
Project review /Lee McDonald and project team  Location: TBD	5/30/2014	<ul style="list-style-type: none"> <li>Team meeting minutes</li> <li>Review progress with functional team</li> <li>Determine official date for testing starts</li> </ul>	
Open CCCApply Functional user testing starts – assignment discussion, schedule	6/5/2014	<ul style="list-style-type: none"> <li>Meeting minutes</li> <li>To-do-list</li> </ul>	
Open CCCApply Functional testing review	6/12/2014	<ul style="list-style-type: none"> <li>Meeting minutes</li> <li>To-Do-List updates</li> </ul>	
Open CCCApply Functional	6/19/2014	<ul style="list-style-type: none"> <li>Go Live readiness review</li> </ul>	

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testing review		<ul style="list-style-type: none"> <li>• Meeting minutes</li> </ul>	
Functional testing review	6/26/2014	<ul style="list-style-type: none"> <li>• Resdiness review</li> <li>• Meeting minutes</li> <li>• To-do-list for go live</li> </ul>	
Project go Live	7/7/2014	<ul style="list-style-type: none"> <li>• Project go live</li> </ul>	
Post go live review meeting I	7/10/2014	<ul style="list-style-type: none"> <li>• Feedback</li> <li>• Bug list</li> <li>• Meeting minutes</li> </ul>	
Post go live review meeting II Project completion	7/17/2014	<ul style="list-style-type: none"> <li>• project ends</li> <li>• Post support procedures on line</li> <li>• Completion sign off</li> </ul>	