

Open CCCApply Conference Call Minutes

July 10, 2014 1:00 p.m.-2:00 p.m.

Participants: Lee McDonald, Chien Shih, Mahmood Hasan, Ryan Anthony, Jim Clow, Linda Koyama

I. Project Status:

- Moving over to TST8 seems to have gone smoothly.
- The Oracle error where fields were not populating correctly, has been corrected and should be the last thing to fix. Common matching and logic was not changed. Ryan checked the download and back end process working in TST8.
- Lee felt that we are at the point where we can certify the system in TST8 and that it is functioning from an ETS perspective, from Open CCCApply application to loading into Banner or SWACCP.
- Need to resume testing. Linda will coordinate testing with the users in D270 for the next couple of weeks with our resources standing by.

II. Moving to Production:

- Lee said that we can move the code over prior to our cut over date into production so that the code is ready whenever we are ready to switch to Open CCCApply.
- Ryan will need to have two different CRON jobs running to process any XAP applications that are still in the queue.
- We need to make sure that no test data gets into our production system.
- A week before we cut over, a message needs to be added to the first page of the XAP application and on our websites to say that they need to finish by a certain date or they would need to start over. Asked Lee to send a sample message that they used if he still has it.
- To move to production will need a few hours. Marketing department will need to change the link.
- Linda will set up a conference call with Terry McCune after Lee returns from vacation to go over the checklist.
- Go live end of August.

III. Request for documentation from Lee

- Asked Lee to provide documentation on what fields in banner will be updated in Open CCCApply by this weekend. Chien would like this info to be posted on the project website.

Lee's taking vacation July 22nd-August 6th. May have limited computer access.