

6-15-2012 Daily meeting minutes - Email Conversion project

This morning we discussed the following:

1. Central Services group history has been moved over, they are ready to convert to Exchange 2010 today at 6 pm, task is on schedule, we do not anticipate problems.
2. Forward of Central Services and Classified groups production email started this Wednesday (6-13-2012) 8 pm and a complete clone data base was done last Thursday at 4 pm (6-7-2012)
3. Classified and Management group for the next Friday, their history migration already started, currently 500 users are migrated (25% of total).
4. Average speed according to Vartan is 200 users per day.

The cloned sendmail database and the live forwarding database has a delta difference of 6 days (between 6-7 and 6-13), this is the delta we will move at 6 pm every Friday for the targeted conversion group.

take away items

1. Increase the speed of daily throughput (Tom/Vartan)
2. QC the converted users by matching their email counts in their inbox (Tom/Vartan)

Next meeting is scheduled on Monday, June 18, 2012, participant dial in instructions:

PARTICIPANT DETAILS

- > Dial your telephone conference line: (888) 886-3951
- > Enter your passcode: 816758

PARTICIPANT CONFERENCE FEATURES

- *0 - Contact the operator for audio assistance
- *6 - Mute/unmute your individual line