End User
- Collects documentation
- Collects W9 & Vendor Info
- Creates/ modifies PR
- Measure C? Yes   No
- Sends documentation to Buyer/Agent
- Receives delivery

Vendor
- Provides documentation
- Provides W9 & Vendor Info
- Vendor Ships Product /Provides Service

Approver(s)
- Approves PR

Buyer/Agent
- Collects & validates documentation
- Generates PO
- Prints PO
- Send PO to Vendor

Purchasing
- Assigns PR to B/A
- Signs PO

Measure C
- Measure C PRs Approved? No Yes

Accounts Payable
- Collects W9 & Vendor Info
- Assigns Vendor ID

District Receiving
- Receives delivery

End User	Signs vendor invoice and sends to AP
Vendor	Sends Invoice
Approver(s)	
Buyer/Agent	
Purchasing	
Measure C	
Accounts Payable	Receives Vendor Invoice → Verifies PO &Receipt of product/service → Creates Journal Voucher → Prints payment check
District Receiving	Records Receipt of goods