SARS Phase II Meeting Minutes
October 30, 2012 1pm -2 pm

Attendees: Chien Shih, Melissa Aguilar, Jerrick Woo, Suzanne Yamada, Susan Malmgren, Tom Roza, Jorge Rodriguez, Kevin Harral, Angela Caballero de Cordero, Vicky Moreno, Patrick Dowling and Kari Elliott (note taker).

SARS Phase II Objectives

- Install SARS message and texting option
- Replace Foothill P/E division Red Canyon with SARS TRAK
- Review and improve De Anza Student Success Center installation
- Clean up applications and users list of installed SARS components at both colleges
- Additional Departments to be on eSARS/SARS
    - De Anza Transfer Center
    - De Anza Student Success Center
    - De Anza Student Success Retention & Services Center-SARSTrak
- Install eAdvising and pilot testing with one division

SARS Project web site – Website will be updated weekly.
http://ets.fhda.edu/sars

Progress report
- Texting and SARS Message installation 10/31/2012 – completed.
    - One box installed at each campus computer center.
    - Financial Aid pilot test texting option.
    - 20,000 messages per month, including outgoing and incoming.
    - Still need to decide if will be outgoing only; block incoming messages.
- Kiosk Installation 10/31/2012 – 11/1/2012
    - Foothill P/E; 1 kiosk needed.
    - DA Student Success Retention & Services Center
    - DA Student Success Center
- eAdvising installation 10/31/2012

Next key milestones
eAdvising pilot division review meeting 11/13/2012
- Installed on server by end of month – completed.
- SARS will be onsite for training.
- DA Counseling pilot division.

DA Transfer Center eSARS specification 11/14/2012

DA Student Success Retention & Services Center SARS TRAK specification 11/14/2012

DA Student Success Center specification 11/15/2012

Take Away Items:

1. Create guest ID for PSME (Ryan).
2. SARS vendor will attend one meeting a month.
3. Chat has been disabled at Foothill; need to enable Chat again.