

SARS/ESARS PROJECT PHASE II 2012 - 2013

PROJECT/EVENT	SARS/ESARS PHASE II	SARS Messaging and texting installation
ORGANIZER	CHIEN SHIH/ETS	Replace FH/PE Red Canyon with SARS Improve De Anza current installation Additional departments need to be on SARS (kick off meeting directive)

PROJECT KEY MILSTONES	STARTING	ENDING	STATUS	RESPONSIBLE	
FH STS REPLACEMENT PHASE I	8.29.2012	9.24.2012	COMPLETED	Project Team	
PHASE 2	10.17.2012	1.30.2013	IN PROGRESS		
TEXTING INSTALLATION/TESTING	10.22.2012	11.30.2012	IN PROGRESS	Tom Roza, Joe L. Susan M.	Scott C (SARS) Chien Shih
FH/PE IN PRODUCTION WITH SARS	10.22.2012	1.07.2013	IN PROGRESS	Susan M, JohnV, Jerrick w.	Scott C. (SARS) Joe Lampo
DA SUCCESS CENTER	10.22.2012	1.7.2013	IN PROGRESS	Susan M., John V.	Jim Dotty, Joe Lampo, Sharon
DA TRANSFER CENTER/ESARS	10.22.2012	11.30.2012	IN PROGRESS	Susan M.	Scott/Jim (SARS), Joe Lampo
DA RESOURCE CENTER/ESARS	10.22.2012	11.30.2012	IN PROGRESS	Susan M., Jerrick, John V.	Scott/Jim (SARS) Joe Lampo, Sharon
BASELINE REPORT IMPROVEMENTS	10.22.2012	11.30.2012	IN PROGRESS	Jim Dotty	Jerrick Woo
COORDINATION AND SOP	11.30.2012	1.23.2013	PENDING	Chien shih	Susan Malmgren

SCHEDULE AND CALENDAR EVENTS

OCTOBER							NOVEMBER							DECEMBER							JANUARY							FEBRUARY							MARCH						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
	1	2	3	4	5	6					<u>1</u>	2	3							1			1	2	3	4	5						1	2						1	2
7	8	9	10	11	12	13	4	5	<u>6</u>	<u>7</u>	8	9	10	2	3	<u>4</u>	5	6	7	8	6	<u>7</u>	8	9	10	11	12	3	4	5	6	7	8	9	3	4	5	6	7	8	9
14	15	16	<u>17</u>	<u>18</u>	19	20	11	12	<u>13</u>	<u>14</u>	15	16	17	9	10	<u>11</u>	<u>12</u>	13	14	15	13	14	15	16	17	18	19	10	11	12	13	14	15	16	10	11	12	13	14	15	16
21	22	23	<u>24</u>	<u>25</u>	26	27	18	19	<u>20</u>	21	22	23	24	16	17	<u>18</u>	19	20	21	22	20	21	22	23	24	25	26	17	18	19	20	21	22	23	17	18	19	20	21	22	23
28	29	<u>30</u>	<u>31</u>				25	26	<u>27</u>	<u>28</u>	29	<u>30</u>		23	24	<u>25</u>	26	27	28	29	27	28	29	<u>30</u>	31			24	25	26	27	28			24	25	26	27	28	29	30
														30	31																			31							

Meeting schedule – calendar in red

Key milestone – calendar in green

Bold – Critical milestone

List of key milestone dates

10/17/2011 – Kick off meeting

10/18/2012 – Functional user kick off meeting

10/31/2012 – Installation setup completed for texting

10/31/2012 – Kiosk set up for FH P/E completed

10/31/2012 – eAdvicing installed

11/1/2012 - DA Resource center/Success Center kiosk ready

11/13/2012 – eAdvicing pilot division get together review meeting

11/14/2012 – De Anza Resource Center specification reviewed

11/14/2012 - DA transfer Center Specification completed

11/14/2012 – DA Student Success Center specification reviewed

11/28/2012 – Texting/SARS message test run review, DA Resource Center review

11/30/2012 – Texting testing starts

11/30/2012 – FH P/E testing starts

11/30/2012 – DA Student Resources Center in production, DA Transfer Center in production

11/30/2012 - eAdvicing pilot with DA counseling

11/30/2012 – baseline report(s) modification completed

12/12/2012 – eAdvicing pilot in production

12/31/2012 – Texting in production

12/31/2012 - Certification for DA Student success center completed

01/07/2013 – FH P/E in production

01/16/2013 – DA Student success center in production, SOP (standard operating procedure) in place

01/23/2013 – Review and completion of Phase II

01/30/2013 – Post go live review meeting