## PLANT SERVICES DAILY TIMECARD - OVERTIME

(including hazardous pay, work with contractors)

WORK PRE-AU	THORIZ	ATION (to be completed by	supervisor):	
WORK ORDER	NO	PAY	CODE	
		p-time for work on bond pgn		
BUDGET CODE:				
CALADYACCE		OVEDTIME	OT.	
SALAKI ACCI.		OVERTIME AC	sheet or charged back)	
	rcle One			
SCOLE OF WOR				
AUTHORIZED B	BY			
		(Supervisor's Signature)	(Date)	
WORK DONE (to	be comp	pleted by employee – 1 date,	1 job per timecard):	
DATE WORKED		DAY OF WEEK		
DEG CDIDETON (		• .		
DESCRIPTION (	or same a	as above)		
HOURS WORKE	ED:			
From	to	Total	PAY CODE	
From	to	Total	PAY CODE	
	_			
WORK DONE BY	Y	(Employee's Signature)	(Date)	
		(Employee's Signature)	(Date)	
APPROVED BY				
APPROVED BY		(Manager's Signature)	(Date)	

## PLANT SERVICES DAILY TIMECARD - OVERTIME

(including hazardous pay, work with contractors)

511111111111111111111111111111111111	HORIZA	TION (to be completed by	supervisor):
		PAY	
Note: Pay ONLY, BUDGET CODE:	no comp-	time for work on bond pgn	n. or scheduled maint.
SALARY ACCT.		OVERTIME AC	CT n sheet or charged back
Cir	cle One		
AUTHORIZED BY	Y	(Supervisor's Signature)	(Date)
WORK DONE (to	be comple	eted by employee – 1 date,	1 job per timecard):
DATE WORKED		DAY OF WE	CEK
	r same as	above)	
DESCRIPTION (o			
HOURS WORKE	D:	_Total_	
HOURS WORKEI	D: _to_	Total Total	PAY CODE
HOURS WORKEI From	D: _toto	Total	PAY CODE
HOURS WORKEI	D: _toto	Total	PAY CODE